



## Minutes of Parish Meeting Held Thursday 19<sup>th</sup> May 2022 7pm at Chandlers Ridge Academy

**Parish Councillors Present:** Ros Davey, Mike Eccles, Martin Lyon, Carol McArdle, Morgan McClintock, Mieka Smiles, Wade Tovey and Adrian Walker (Chair).

**In attendance:** Angela Livingstone (NPC Clerk) and 3 residents.

### **1. INTRODUCTORY ITEMS**

1.1 **To receive apologies and approve reasons for absence** – Apologies were received and accepted from Russ Lynch.

1.2 **To elect the Chair for 2022/23 and receive the Declaration of Office**

Cllr McClintock advised that he did not intend to stand for election, as a final act he proposed Cllr Walker as chair, he reminded of the work Cllr Walker had been involved with. Cllr McArdle seconded the proposal which was approved by all. **RESOLVED:** Cllr Walker thanked councillors for their faith in him and informed that he would be prepared to take on the role with support. He asked that to support him in the new role, Cllr McClintock and Cllr Tovey take on dual Vice Chair roles and continue to progress the projects they were involved with. Cllr. Walker signed the declaration of acceptance and gave thanks to all colleagues especially the outgoing Chair for the work completed.

**To elect a Vice-Chair and/or other Officers for 2022/23**

**RESOLVED:** Cllr McClintock and Cllr Tovey were proposed and approved by the Council as dual Vice Chairs to support the new Chair. Both councillors accepted the positions but informed of less available time going forward, but the willingness to support.

1.3 **To adopt Standing Orders, Financial Regulations, Code of Conduct, and related Policies**

Cllr Eccles advised that he was leading the Committee on constitutional documents and proposed that the Parish Council work to the current policies until the new policies were ready to adopt. He would update later in the meeting. This proposal was approved.

1.4 **To note: Updates to Register of Interests and Declarations of Interest relating to specific agenda items** –

The Chair informed of updates to his interests as he was the election agent for a candidate for the Berwick Hills and Pallister Ward and the Lead for the Neighbourhood Watch and lived on Dixons Bank where the 20mph signs were being discussed.

### **2. PUBLIC FORUM**

Residents present discussed concerns on the increase in cat and dog faeces and the removal of waste bins.

### **3. NUNTHORPE DEVELOPMENT**

3.1. **Community Centre - N.N. 7 and N.N.8. - to note developments in relation to the bidding process** - The Chair informed of receipt of correspondence from MC Ian Wright, Director of Finance advising that the process had paused and was to be restarted on the basis of having a clear specification, a transparent process set out in advance and be free of perceived conflict of interest. He informed that Louise Grabham, Head of Service for Commissioning and Procurement would lead the process and will be in touch early next week to set out the process and timescales, which would not take longer than three months to conclude. It was agreed that Mr Wright be invited to attend an EGM and residents be surveyed further. Cllr Tovey reminded the intention of Nunthorpe Vision was to get all groups together to talk of priorities. He added that they had been working in that direction, but it became apparent that NMPFA wanted to go in their own direction. He had with Cllr McClintock been involved in a number of meetings to discuss a joint facility and how that could work, and had supported in trying to obtain land for NMPFA from MC. He reminded of the agreed process and criteria which had been discussed at the Nunthorpe Vision meetings including the independent scoring panel. There had then been due diligence completed on the NMPFA bid which had scored marginally higher, it was advised that the bid was unachievable with the available funding. It was uncertain which bid had a concern of a lack of transparency as mentioned in Mr Wrights email, but it was felt that both parties had completed steps requested in the meetings and there should be transparency on what was incorrect when volunteers had worked for many hours preparing information for MC. It was felt that some clarity was required prior to further engaging as there had been assurances that the process would be complete by December 2021 and despite adhering to set timescales this had not happened and the new timescale of 3 months was questioned especially with the monthly escalating building costs. It was felt by some that MC should as they had in other

parts of Middlesbrough build the centre and decide who would run this instead of expecting others to complete the actions and be told the process was not transparent. Cllr McClintock reminded that the Parish Council had been reluctant to be involved in a bid but had felt that the groups wanting to progress the Stokesley Road site needed the support. Cllr Smiles was asked to convey how unhappy the Parish Council were with the treatment of the process and the complexity of the process which had been introduced by MC. It was agreed that the consortium had done everything Mr Horniman had requested in the Nunthorpe Vision meetings. Mr Leyland informed that the Institute had advised that a Community Centre did not match with the sporting facility and did not comprehend why MC had accepted the proposal. The Chair stated concerns that the issue was splitting the community, and did not want to see unpleasantness on social media. It was agreed that whilst others in Nunthorpe had been critical the consortium had not retaliated and it was felt that some information should be shared with residents on the NMPFA failing because this could not be funded. It was agreed that Mr Wright be asked to attend a meeting to find where there was a fault in the process and a need for the full community to have a say on the facility and the use of public money. Questions for a survey would be looked at during the EGM. This was agreed by representatives of the consortium. **ACTION: Clerk**

**3.2. Neighbourhood Plan - N.N. 18. - to note recent developments** – The Chair informed that the public consultation had commenced and ran until 4<sup>th</sup> July. Cllr Tovey reminded of support from Locality and both sides of Nunthorpe. The initial survey had 300 responses and there was information from the baseline study. Cllr Eccles offered to add a tab to the website to link to the consultation which was agreed. **ACTION: Cllr Eccles**

**3.3. Overview - to note any other strategic developments.** Cllr McClintock advised that there were no other concerns, other than the strange road network application submitted by Persimmon. The Parish Council had objected but found that the application had been decided without going to committee. The Clerk had questioned the objection not showing on the portal and was advised objections were removed when a decision was made. Despite requesting information on when plans for the housing application would go to a committee, there was no information. Cllr Smiles was informed of a clash of meetings on 26<sup>th</sup> May at 2pm for the Nunthorpe Vision group and the Community Governance group. Cllr McClintock informed that he would speak with Mr Horniman regarding moving the Nunthorpe Vision meeting. **ACTION: Cllr McClintock**

#### **4. PROJECTS/ACTIVITIES for 2022-2023**

##### **4.1 Platinum Jubilee**

**(a) To endorse the proposal for a permanent project to celebrate the Jubilee** – The Chair informed that there had been previous discussions on providing a £1000 grant towards a memorial for the Jubilee and meetings for a clock at the railway station had been progressed. Cllr Smiles assured that there had been sufficient funding found to purchase this and details would be forwarded to the Clerk. **ACTION: Cllr Smiles**

**(b) To endorse proposals for events to celebrate the Jubilee – to have a number of events.** As previously discussed, the Parish Council were supporting the Picnic in the Park event at the Avenue with a grant of £600. Cllr Tovey informed of discussions with Ms Emma Watson to use the Avenue school for a flat surface for the band and for toilets and electric. He had received funding from MC and support from Tesco via Cllr Lyon. He informed that the event would be held on Sunday 5<sup>th</sup> from 12 noon – 2pm. Access to the school would be via The Resolution gates. He reminded of the need for volunteers and if the weather forecast was terrible the possibility to cancel the event. He added that insurance was organised and Mr Leyland was delivering letters to homes around the venue. The Clerk was informed to pay £600 to NCC. **ACTION: Volunteers/Clerk**

**4.2. Other Activities -To consider proposals for new projects or activities - None at present.**

**5. CONTINUING PROJECTS / ACTIVITIES - to note written updates, and to authorise Lead Councillors to take follow-up actions as indicated in their reports, as follows:**

**5.1. Trees, Flowers, Allotments and Waste Management, including agreement on responsibilities for the “Triangle Wood” at Church Lane (to be named “Jubilee Wood”) – Waste Management** - It was noted that a number of bins had been removed or replaced around Nunthorpe. Cllr McArdle had been progressing the matter and advised of support from Cllr Smiles. She informed of two bins, one on the bridleway and one at the rear of Whernside which had been removed not having been replaced and that the Area Teams had agreed to monitor the areas. She had offered to attend and look at venues for relocation. She stated that to date she had not seen black bags left at the bridleway but had noted an increase in unbagged faeces along

the bridleway route. A resident informed that there had been no response to his query on the missing bins from MC. It was agreed that there was easy access to both of the bins which had not been replaced for the waste team. Dog walkers were likely to need to walk into the play area to use the bin located there in replacement of the missing bin at the rear of Whernside. Cllr Smiles to progress. The Chair questioned if there was any progress on the train bin for the Avenue play area. Cllr Tovey informed that funding had been approved but MC had refused to empty the recycling bin despite the green agenda. **ACTION: Cllr Smiles**

**5.1.1 Triangle wood** – MC had agreed to engage an approved contractor to undertake the works required to trees in the wood and supervise work completed. A friends of the wood group was to be looked at, however OurGreenways was already involved. Paths through the wood would be progressed, this was private land opposed to open land. The wood would become available for volunteers with separate insurance and for public use through MC insurance. A name of Jubilee Wood had been agreed and a sign and map would be ordered together with some benches from donations. Cllr Eccles questioned who would own the land. Cllr Tovey advised that Ourgreenways were leading this with support of the Parish Council and Community Council. Cllr Smiles informed that Fairy Dell was MC owned and run by volunteers. It was reminded that Cllr Tovey had secured £9,000 funding to enable the works to be completed to open the wood. £1,000 had been agreed by NPC, there was uncertainty who this would be paid to, probably direct to MC.

Flowers planting for the jubilee – there had been many emails and concern on the availability of the plants but Cllr Tovey had organised collection of 340 plants from Arcadia the following day with more expected the following week. This would enable the planned planting to commence. It was noted that MC had been and planted some areas which were felt to be poor quality. A schedule of planting needed to be agreed and the Clerk was asked to add as an agenda item. **ACTION: Agenda**

**5.2. Public Rights of Way and Bridleways-** Cllr McArdle updated on issues dating back 20 years and the path remaining unregistered as a PROW. NPC had been trying hard to get a conclusion, and had looked at a DMMO, with vast amounts of evidence available. Cllr Smiles had then informed that a paper was going to the Executive Committee and she hoped that MC would commence the DMMO process. Cllr McClintock questioned if NPC should send details of concerns to the Executive Committee. Cllr Smiles to request a draft of the paper to come to NPC. Cllr McArdle to write with summary and Cllr Smiles to ensure that the support of residents was understood and the degree of conflict created. **ACTION: Cllr Smiles / Cllr McArdle**

**5.3. Traffic** – Poole roundabout was discussed with the major issue being the difference of opinion on the lack of lanes and road markings. MC had stated that this was not a concern. It was agreed that NPC had informed of the concerns on a number of occasions and MC felt there was no issue, except the need for a new sign for the new road from the roundabout. Dixons Bank new speed limit signs had been erected which were very small and NPC had written requesting flashing speed signs. Cllr Cooper had responded that the Police should be asked to enforce the speed. It was agreed by all Councillors that enforcement was not wanted before people were educated on the new speed limit, preferably with a flashing sign. Cllr Smiles informed that SpeedWatch exercises were to commence shortly. There had been concerns that this did not result in enforcement, Cllr Smiles informed that if a volunteer took down the vehicle information this could be passed to the police and if they were caught again within 12 months, Police could seize the vehicle. There had been a report of inconsiderate school parking from a resident and it was discussed that new markings were shortly to be added near corners at schools and Street Wardens would attend if contacted. The Chair was to liaise with Cllr Smiles and ensure a response was sent to the resident. **ACTION: Chair/Cllr Smiles**

**5.4. Crime and Anti-social Behaviour** – A report showed that there had been car break-ins and a couple of thefts in the area. Social media created a high level of awareness and arrests had been made. It was accepted that incident numbers in Nunthorpe were low but perception of higher crime due to social media posts was a concern for some vulnerable residents. New CCTV which the Chair and the Parish Council had been progressing for the Southern Cross junction had been approved. The Chair informed of numbers increasing to 700 followers for the Neighbourhood Watch and requested approval from NPC for a meeting with Mr Steve Turner, which was agreed. **ACTION: Chair**

**6. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17<sup>TH</sup> MARCH 2022 AS TRUE AND CORRECT RECORDS, AND RECEIVE INFORMATION ON MATTERS ARISING**

**6.1 Resolved:** to approve the minutes of the Council meeting held on 17<sup>th</sup> March 2022 as true and accurate records.

**6.2** Receive updates on MATTERS ARISING not placed elsewhere in the agenda - None

**7. To note WRITTEN REPORTS**

- 7.1. Chair's Report – The previous Chair advised that no item required further action from the correspondence.
- 7.2. Clerk's Report, including Correspondence Report
- 7.3. Ward Councillors' Reports – Cllr Smiles had forwarded a report to Councillors.
- 7.4. NMPFA Minutes – The Clerk had requested minutes and was informed that they were available on the website. Councillors expressed disappointment on the comments made in the email.

## **8. PLANNING / LICENSING APPLICATIONS - to review applications received**

### **8.1 Updates**

- (a) Levington Wynd (20/0597) Cllr Smiles gave an update from Mr Clarke, the resident had asked to submit a revised scheme but compliance would be sought if this was not forthcoming at an early date.
- (b) Nunthorpe Hall (21/0005/6) – No Update. Cllr McArdle to progress. **ACTION: Cllr McArdle**
- (c) Bromley Hill Close (20/0366) – Cllr McClintock informed that residents had complained regarding materials used for cladding and roofing, the Parish Council had not initially objected to the application as it was expected that MC would enforce the correct materials being used. He would write to the resident again informing that the Planning Dept had made a decision and this was not reversible. **ACTION: Cllr McClintock**
- (d) Enforcement Issues -None

### **8.2 New Applications - Councillors discussed the applications received.**

- (a) 22/0286/FUL 7, Cotcliffe Way Single Storey Rear Orangery/Conservatory Extension
- (b) 22/0288/FUL119A, Guisborough Road, The erection of a single/two storey extension to the rear
- (c) 22/0277/FUL11, Kilvington Grove Detached garage and boundary wall.
- (d) 22/0270/MAJ Land South West of Grey Towers Farm proposed development of 10 dwellings
- (e) 22/0202/FUL 8 Hampton Close Single storey extension to front of bungalow
- (f) 22/0261/FUL 6, Cotcliffe Way Solar Panel to Roof of Front Elevation
- (g) 22/0209/VAR Phase 6, Grey Towers Variation of condition 2 (Approved Plans) on app 19/0328/VAR
- (h) 22/0198/FUL 1, Clevegate Single storey extension to front and side
- (i) 22/0201/FUL 116, Guisborough Rd Single storey extension to rear inc balcony, two story extension
- (j) 22/0221/PNH 14, Rookwood Road Single storey extension to rear (Height eaves length)
- (k) 22/0194/FUL 25, Collingham Drive Single storey rear extension
- (l) 22/0240/FUL Grey Towers Village Retrospective 2m high wall and approval for facing-materials

Councillors agreed that there were no concerns on applications except item d and l.

Item d - There had been issues faced with the Planning officer turning a request for information into a FOI request. Cllr McArdle felt that the Parish Council would already hold all of the information from the applications. She stated that the land appeared to have been sold on once more and the previous reasons for refusal had been addressed in some areas. The movement of the PRoW was mentioned as a concern and an objection was agreed. Item l - Retrospective application for a wall at Grey Towers village, this was outside of the Parish Boundary but an area of concern. An objection had been submitted on the type of material used which did not fit with the rest of the development. Cllr McArdle did appreciate that when the hawthorn hedge grew this would be obscured. Councillors ratified the objection. **ACTION: Cllr McArdle**

### **8.3. Proposals**

(a) Pharmacy adjacent to Medical Centre – Councillors discussed the correspondence requesting support for a new pharmacy to be built next to the doctor's surgery. Cllr Eccles informed that Assura were progressing leasing this facility. Cllr Smiles added that this was a costly process for the pharmacy to be involved in. A resident commented that the chemist did not need to be in the same location as the prescriptions were sent to the preferred chemists to be collected at a later time. RESOLVED: the Parish Council had supported the original plan which included a chemist but were not in a position to comment or support a specific person. This would be looked at if a planning application came to the council, response to be sent. **ACTION: Cllr McArdle/Cllr Eccles**

(b) Ford Close Proposals at Brass Castle Lane from Barton Willmore – Cllr McArdle informed that she had not received any further information after the consultation event. This was in the Local Plan and appeared to be an improved site with less properties than the previous development suggested. However, the bungalows were very large executive type and she was unconvinced these met Marton West needs.

## **9. PARISH COUNCIL CONSTITUTION AND ORGANISATION**

- 9.1. **Financial Report** - Income/Expenditure - The Clerk advised on the following financial matters. Expenditure: Paid with prior agreement Parish Clerk wage direct debit. Payment received MC £20,714

To approve – Zurich £257.60, Chuhan & Singh £36.00, NALC ~£450/SLCC £112 to agree subscriptions. The decision on NALC/SLCC was deferred until item 9.3. **RESOLVED:** Cllrs approved the financial report.

**9.2 Approval of 2021/22 accounts**

9.2.1. To certify Nunthorpe Parish Council as exempt from external audit for fiscal year 2021/22

RESOLVED that Nunthorpe Parish Council is exempt from external audit for the year 2021/22 as its annual turn-over does not exceed £25,000. Exemption certificate to be sent to Mazars and displayed on website.

9.2.2 To note the Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2020/21 RESOLVED that Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22 be noted. To be displayed on website.

9.2.3 To approve Section 1 - Annual Governance Statement 2021/22 for Nunthorpe Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22. RESOLVED that Nunthorpe Parish Council approve Section 1 Annual Governance Statement 2021/22 for Nunthorpe Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22. To be displayed on website.

9.2.4 To approve Section 2 - Accounting Statements 2021/22 for Nunthorpe Parish Council on page 6 of the Annual Governance and Accountability Return 2021/2021. RESOLVED that Nunthorpe Parish Council approve Section 2. Section 2 - Accounting Statements 2021/22 for Nunthorpe Parish Council on page 6 of the Annual Governance and Accountability Return 2021/2022. To be displayed on website.

9.2.5. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities

RESOLVED that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 and the Transparency Code for Smaller Authorities, Nunthorpe Parish Council will publish the additional documents on a public website: Certificate of Exemption, Analysis of variances, Bank Reconciliation to 31 March 2022, Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015. **ACTION: Clerk**

**9.3 Constitutional Documents Committee** - To receive an interim report from the Committee and to endorse its recommendations - Cllr Eccles informed that the report issued covered key points to do with constitutional documents. The committee had looked at the current Standing Orders and Financial Regulations and compared with the new model NALC document. He stated the need to bring the Standing Orders up to date with the new model and in order to do this NPC needed to be members of NALC which he proposed for the current year. **RESOLVED:** Approved to join NALC for the 2022/23 period and review next year. The committee was to review the documents and look at which items were out of date on the website. **ACTION: Clerk /Comm**

**9.4 Communications Report** – Cllr Eccles had circulated his report, there had been some additional Facebook page followers, there were now 775. He felt that NPC needed to be more visible and inform of activities they were involved with and what the Parish Council did as many were unaware. He encouraged anyone to forward pieces to be added. He reminded Councillors of the need to use the Parish Council email addresses and confirmed that if anyone left the Council the content was removed from the email address. Cllr Tovey reminded that not all residents had internet access and the GNN (Greater Nunthorpe News) magazine had been delivered to residents for the past two years which highlighted the work of the Parish Council. Cllr Eccles reminded that the article mentioning the Parish Council was a very small item in the magazine.

**9.5 Governance** - To note the outcome of the survey initiating the Governance Review, and to determine the response from the Parish Council – The majority of views submitted had been the same as the Parish Council.

**9.6 Date, time, and items for next meeting – 21<sup>st</sup> July 2022 7pm**

Signed ..... Date .....