

**Nunthorpe Parish Council**  
**Minutes of Meeting Held Wednesday 6<sup>th</sup> September 2017**

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**PRESENT:**

Ken Tomlinson (Chair), Charles Morrish, John Harrison, Stephen Thomason, Morgan McClintock.

**IN ATTENDANCE:**

Ben Houchen, Tees Valley Mayor, Cameron Brown, Special Advisor to the Mayor, Angela Livingstone (NPC Clerk), Mieka Smiles - resident, Ward Councillor Carole Morgan Redcar & Cleveland, Cllr. Jon Rathmell (part of meeting), Lesley Tomlinson - Community Council, two residents.

**1.0 TEES VALLEY MAYOR VISIT TO NUNTHORPE PARISH COUNCIL:**

1.1 The Chair, Cllr Tomlinson advised members that he had met with the Mayor and his adviser 30 minutes before the meeting and together with Cllr McClintock they had driven around Nunthorpe to explain the area and the pressure points. During the tour the Mayor had suggested a follow up to the meeting and it was suggested that a letter be formulated to see the way forward particularly in regard to road infrastructure in Nunthorpe. Mayor Houchen advised he would like an ongoing relationship and would like to update in six months and was happy for any dialect in the interim period.

1.2 Mayor Houchen advised that the Chair had shown the pressures faced in the area. He gave a precis of his background in the local area and as a Parish and Ward Councillor in Stockton. He advised that Yarm had similar issues with housing to those faced in Nunthorpe. He thanked the Parish Councillors for inviting him to the meeting as it was not possible to understand the issues without the insight of local people. Mayor Houchen advised of the need to raise positivity in the region and explained of the three distinct areas in the Tees Valley.

1.3 Councillors were reminded that this was the first Mayoral Development Corporation outside of London and added that the Prime Minister had visited recently as well as a visit from the Chancellor Phillip Hammond. He added that plans were expected to create 25-30 thousand jobs in the long term.

1.4 Mayor Houchen advised that the role of Tees Valley Mayor allowed him to meet with Parish Councils and take a more strategic view. He stated that the Chair had shown him the housing pressures from adjoining Councils and he was able to look at the larger picture across the boundaries. He informed of a programme launched for a bypass for Darlington and a new Tees crossing. The costs for these projects couldn't be justified by the single Local Authorities but the five Local Authority leaders together agreed on a vast majority of the needs. He added that he would like to have the power of special planning which he has not been given.

1.5 Mayor Houchen informed that he was planning a new settlement a new garden village or town in the Tees Valley. This area would have the infrastructure delivered to support the new area and would allow approx.10,000 of the 20,000 – 30,000 required new housing in the Tees Valley in the next 20 years to be built there with the facilities needed. He advised that Savills were looking at sites. He informed that out of date Local Plans were destroying communities and these required bringing up to date. He advised that work may also be

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completed with Durham Council. This new site would stop the use of green field sites and did not need to take into consideration the existing infrastructure.

1.6 The Mayor advised that he had direct power for transport and in theory could introduce levies. He had no plans for this. He wanted to work on economic regeneration and introduce initiatives for skills for over 19-year olds. He advised that he had some direct powers and could have impact on others without direct control.

1.7 Cllr Tomlinson reiterated the need for a project to commence to benefit residents affected by the "Marton crawl" The Mayor stated that he would appreciate the Parish Council putting together some realistic ideas. He advised that he worked with Simon Clarke and was aware of the questionnaire recently received by residents and aware of Mayor Budd's comments that there was no issue with Marton Road. Cllrs stated that this may test the Mayors ability to help. The Mayor was unsure of the cut-off point that he would be involved in and was more involved in bypasses. He advised that Simon Clarke was putting pressure on Middlesbrough Council. He stated that monies were available for councils to place bids for and was hopeful that the unitary authority would not abdicate the duty.

1.8 Mayor Houchen agreed that issues with the Marton crawl could be classed as a strategic matter. He reiterated that he was working with Simon Clarke regarding the matter and that Simon was trying to tap into funds which he was supporting him with. He added that he would keep the Parish Council involved.

1.9 Members congratulated Mayor Houchen on his appointment and further queried the powers available. Mayor Houchen explained that he did not touch matters of Local Authority responsibility, and stated that if this was required there would be the need to go back to a large authority such as Cleveland County Council. He informed that if he wanted to propose a project he would have a press release and put this to his cabinet made up of the five Local Authority officers. He added that politically it would not be wise to reject the proposals as this could stop government support for the devolution deal.

1.10 Councillors discussed recent comments regarding the Marton crawl and issues faced with being situated between council areas which may be good initiatives for the specific authorities but being on the fringe of both authorities was an issue for Nunthorpe.

1.11 The Mayor informed that his plans for a new town could be in place and approved within 3 years. Councillors questioned the extent that the Mayor could influence the boroughs to take a Tees Valley approach to alleviate Middlesbrough Council with a relatively small area having to provide as many homes as other larger areas. Mayor Houchen was asked if a loan could be provided to help with transport infrastructure as Middlesbrough Council had recently advised the need to build houses before the funding for infrastructure was available

1.12 Mayor Houchen informed that he could only make representation as a stakeholder. He advised of the additional pressures without up to date Local Plans in place. He added that officers were not ensuring that the Local Plans were adhered to and stated the need for cabinet officers to question their officers and for Ward Councillors to be more critical.

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1.13 Councillors thanked Mayor Houchen and Cameron Brown for taking the time to attend the meeting. Mayor Houchen, Cameron Brown and Ward Cllr Rathmell left the meeting.

1.14 Cllr Tomlinson stated that a follow up to the meeting would be made and that this should be an agenda item for the next meeting. He stated that thanks should be sent to Mayor Houchen for attending and added that he felt it had been an interesting visit and that the Parish Council could cooperate with Mayor Houchen. **ACTION: AGENDA**

**2.0 APOLOGIES FOR ABSENCE:**

David Leyland, Frank Robinson and Ward Cllr McGloin

**3.0 CLERKS REPORT ON CORRESPONDENCE:**

3.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

Correspondence July/August 2017

- 06.7.17 Email to St Bernadettes PTA confirming donation approval and letter / cheque posted
- 06.7.17 Email to Brownies confirming donation approval and letter / cheque posted
- 06.7.17 Response to resident re Chandlers Ridge Academy help
- 06.7.17 Response to resident re Nunthorpe Hall Farm
- 07.7.17 Online quotations for Mallowdale trees obtained
- 10.7.17 ref 601 Email from Hardwick in Partnership re protection of ownerless land
- 13.7.17 ref 602 Email from C Orr MC re lack of funding for Poole roundabout footpath
- 13.7.17 ref 604 Coulby Newham police newsletter
- 13.7.17 ref 605 website contact advising death of J Marshall former P. Cllr, condolences sent
- 13.7.17 ref 606 email from P. Cllr McClintock re approach to Tees Valley Mayor
- 14.7.17 Email to J McQuade MC requesting progress of noticeboard erection requirements
- 14.7.17 Email to C Bates/A Turner MC re recent unacceptable polo field hedge trimming
- 19.7.17 ref 608 Email advising J Marshall funeral details
- 19.7.17 Email from M Smiles and response with Cllr Leyland's details
- 19.7.17 Letter from Chuhan & Singh re payroll
- 20.7.17 Email from W. Cllr Rathmell requesting photos for the NWT mag from website and response
- 20.7.17 ref 610 Planning Application 6 Agricola Cottages
- 20.7.17 Letters to further Mallowdale residents re tree planting consultation
- 25.7.17 ref 611 Email from P Wilson re planning requirements for noticeboard
- 26.7.17 Letter & email from BDO audit requesting answers to queries
- 1.8.17 ref 612 email from C Orr re Members small scheme allocation, forwarded to W Cllrs, response from W Cllr Rathmell informing this had been progressed
- 2.8.17 ref 614 Thank you & invite to celebration from Nunthorpe Methodist Church 9<sup>th</sup> Sept
- 5.8.17 Clerks report to Cllrs re Mallowdale trees
- 5.8.17 ref 615 Email from C Brown confirming Mayor Houchens visit
- 7.8.17 ref 616 Coulby Newham police newsletter
- 8.8.17 ref 617 Planning Application 2 Ryehill Close
- 10.8.17 ref 618 Hardwick in Partnership list of council projects
- 10.8.17 ref 620 email from B Mullen re loss of representative democracy in Nunthorpe
- 10.8.17 ref 621 Hardwick in Partnership s106 information
- 10.8.17 ref 622 Coulby Newham police information re OP Blue Steel

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- 14.8.17 ref 623 Planning Application 3 Ellerbeck Avenue
- 17.8.17 Letter to residents confirming Mallowdale tree locations
- 20.8.17 email to J McQuade advising results of Mallowdale tree consultation and showing 10 trees
- 20.8.17 ref 625 email from Training Partnership advising of training sessions
- 21.8.17 ref 626 email from Hardwick in Partnership offering free place at Low Carbon event
- 21.8.17 ref 627 Planning application 35 Collingham Drive
- 22.8.17 ref 628 email from W Cllr Rathmell re shed /drainage concerns 18 The Avenue
- 23.8.17 Email from BDO requesting information from website grant agreements
- 25.8.17 ref 633 Email from Hill and Sons re tree quotation for Mallowdale
- 26.8.17 Online form completed for Noticeboard planning application
- 27.8.17 Email to C Brown confirming details for Mayor Houchen visit
- 27.8.17 Email to P Cllr re pre-meeting 30.8.17 to discuss Mayor Houchen visit
- 3.9.17 Email to R Farnham MC enquiring if any update on Chandlers Ridge Parking Proposals
- 3.9.17 Email to P Clarke enquiring if any update on Nunthorpe Park/Local Plan
- 3.9.17 Email to J McQuade enquiring if any further comment on Mallowdale trees
- 4.9.17 Email from Ward Cllr McGloin regarding the Avenue shops/Nunthorpe burglaries/Firework event
- 5.8.17 Email from Ward Cllr Rathmell re parish council interest in a bench for the War Memorial
- 6.8.17 ref 638/639 Planning application 196 Guisborough Road

3.2 The Avenue Shops - Cllr McClintock advised that he had been asked at the previous meeting to speak with Ward Cllr McGloin regarding The Avenue Shops prior to penning a letter to Middlesbrough Council regarding the rates. He had received no response from the Ward Cllr and members asked that he try again to make contact before any contact with Middlesbrough Council. **ACTION: Cllr McClintock**

3.3 Email from Mr Mullen re loss of representative democracy in Nunthorpe – Members agreed that the Ward Councillors were an important bridge between the Parish Council and Middlesbrough Council and that support should be shown for Ward Cllr Rathmell. A response regarding losing 50% of representation to be circulated to Councillors. **ACTION: Clerk**

3.4 Avenue Trees – Concerns were voiced that an update from Ward Cllr McGloin stated that trees had been inspected and seemed ok and that they would be checked again. Councillors requested that the Clerk contact Ward Councillor McGloin and ask for clarification and a copy of any report. **ACTION: Clerk**

3.5 Verbal communication had been sent via Ward Cllr McGloin stating that Middlesbrough Council officers would be publishing information on housing in the Evening Gazette within the next week days. Cllr Thomason stated concerns that the Parish Council was not being informed on developments prior to release to the Evening Gazette.

### **4.0 APPROVAL AND MATTERS ARISING – JULY MEETING:**

4.1 Cllr. Harrison proposed that the Minutes of the council meeting held on 5<sup>th</sup> July 2017 were a true and correct record seconded by Cllr. Thomason. Members voted and agreed. The Chairman signed the minutes. Clerk to add to the Parish Council website and forward to Middlesbrough Council website. **ACTION: Clerk**

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4.2 There were some outstanding actions from the last minutes which should be addressed by Cllr Thomason and Cllr Leyland at the next meeting.

**ACTION: Cllr Thomason / Cllr Leyland**

**5.0 FINANCIAL REPORT:**

The Clerk presented the monthly financial report, which all members agreed as correct.

**5.1 Expenditure since last meeting:**

| <u>Cheques paid</u>                        |        | <u>cheque no.</u> |
|--------------------------------------------|--------|-------------------|
| Staples                                    | 53.02  | direct            |
| Refreshments for Silverwood Band event     | 47.56  | direct            |
| Parish Clerk July Wages                    | 301.55 | 001117            |
| St Bernadette's RC Primary PTA Grant       | 200.00 | 001118            |
| 5th Nunthorpe Brownies Grant               | 230.00 | 001119            |
| Room Hire July                             | 13.00  | 001120            |
| Parish Clerk August Wages                  | 301.55 | 001121            |
| Middlesbrough Council Planning Application | 110.00 | 001122            |

**Paid into Bank**

|                              |        |
|------------------------------|--------|
| HMRC tax refund              | 179.44 |
| Silverwood Band event income | 79.00  |

5.2 Ward Cllr McGloin had recently sent an email asking if the Parish Council would again contribute to the Firework event. Councillors agreed this was an ongoing commitment and were happy to contribute the same figure as the previous year. **ACTION: Clerk**

5.3 Ward Cllr Rathmell had forwarded details of a bench which he proposed would be a good addition at the War Memorial as there was a lack of seating available. Members agreed that there was a bench already at the War Memorial and wanted to look further at the proposal and area and discuss at the next meeting. **ACTION: Agenda**

**6.0 PROGRESS REPORT ON PROJECTS:**

**6.1 War Memorial**

There were no updates from Cllr Robinson or Bob Mullen.

**6.2 The Avenue play area/park**

6.2.1 Mrs Tomlinson stated that the details relating to the Play Area would be discussed in greater detail at the Community Council meeting in September. A resident attending the meeting informed that when the flats had been build opposite the Avenue shops, there had been an agreement of monies for the upkeep of the surrounding area for 20 years, this did not appear to be being upheld. All agreed that if monies were available from the developers this needed to be released.

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6.2.2 The resident advised that the condition of the play area was poor, this was agreed by a further resident. Cllrs had not before been aware of any issue with the condition of the equipment and stated the need for a comprehensive review on the landscape and the equipment involving both Ward Councillors. Members discussed that Ward Cllr Rathmell had organised for some missing equipment to be replaced and agreed the need to refurbish the existing play area before any new facilities were introduced. Cllrs remembered that Ward Cllr McGloin had meet with Area Care and looked at the facilities. The Secretary of the Community Council was asked to advise of the discussions at the Community Council meeting.

6.2.3 Residents discussed concerns regarding the level of housebuilding in the area. A concern was raised by a resident that homes being built in Marton West with S106 funding going to that area were later being transferred to Nunthorpe but no funding was transferred. Parish Councillors were not aware if this would happen. The Clerk was asked to write to both Ward Cllrs stating that it was understood that they were both involved in separate initiatives regarding the Avenue Play Area and to ask that they were integrated into one for the best of the area, and to request that the Parish Council could input into the initiatives and be kept informed. **ACTION: Clerk**

6.3 Mallowdale Trees

Cllr Tomlinson informed that there had been final agreement of ten trees with costs including maintenance adding up to under £2,000. He would discuss the exact species of tree with Cllr Leyland and an order would be placed by the Clerk. Councillors agreed. **ACTION: Cllr Tomlinson/Clerk**

6.4 Noticeboard and two self watering planters – The Avenue

The Clerk informed that she had required a cheque signing for the cost of the planning application and additional information from Cllr. Leyland regarding the drawing and would progress this application. **ACTION: Clerk**

6.5 Website

Cllr Thomason informed that he would organise a meeting and progress this as tasked at the previous meeting. **ACTION: Cllr Thomason**

6.6 Nunthorpe Park/South Middlesbrough Masterplan

Cllr Tomlinson stated that Mr Clarke from Middlesbrough Council had attended the last meeting to give an update. The Clerk advised that she had requested an update but had still not received anything. It was agreed that there was a need to be informed and involved to ensure that developments didn't receive approval without residents being informed. Cllr Tomlinson advised that there had been a previous discussion with the Mayor to whom Nunthorpe Parish Council had informed of the lack of involvement and requested a better working relationship.

(Ward Cllr. Morgan left the meeting)

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**6.7 New Projects: Christmas Lights**

The Clerk enquired if Councillors wished her to progress costings for additional Christmas lights as had been mentioned at a previous meeting. Councillors agreed this and the Clerk stated that she would ask for some ideas and costs. **ACTION: Clerk**

**7.0 SIMON CLARKE TACKLING THE MARTON CRAWL SURVEY**

Cllr Tomlinson reminded Councillors that Simon Clarke had made contact with the Parish Council earlier in the year and had visited him at home as Chairman. Cllr Morrish advised that Ward Cllr Mawston had stated he was going to put a question to the full council meeting at Middlesbrough Town Hall this evening regarding the Marton Crawl. Councillors debated the logistics of the proposals. The proposal of a park and ride was thought to be positive to bring the provision of additional trains. A resident suggested the idea of those working in Middlesbrough Centre receiving a discount for travelling by train. Councillors agreed that a letter be sent from the Parish Council giving support for his proposals and interest in the Marton crawl. The letter should request a meeting to discuss plans, the idea of a detailed traffic survey to be completed to give further ammunition was voiced.

**ACTION: Clerk / Cllr Tomlinson**

**8.0 PARKING PROPOSALS CHANDLERS RIDGE ACADEMY**

The Clerk advised that despite sending three emails she not received any response from Mr Farnham of Middlesbrough Council. Ward Cllr McGloin had informed that Mr Farnham was to consult with residents. Members agreed the need to enforce existing laws instead of moving parking issues elsewhere. The Clerk was asked to write a further follow up letter to Mr Farnham with copies to the Ward Councillors and a request to the Ward Councillors to follow this up on behalf of the Parish Council. **ACTION: Clerk**

**9.0 POOLE ROUNDABOUT:**

The Clerk advised that the dates for the input for the small members grant was still awaited and Ward Cllr Rathmell had informed he was regularly checking for this release to enter his bid.

**10.0 18 THE AVENUE:**

Correspondence had been received via Ward Cllr Rathmell regarding a neighbours concerns regarding the size of a shed and drainage in the property due to block paving and AstroTurf. The Clerk was asked to contact the Planning Department and enquire if the shed complied with planning requirements. **ACTION: Clerk**

**11.0 DEVELOPMENT WORKING PARTY:**

Building continued on plots around Nunthorpe and surrounding areas. There were no specific issues discussed.

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**13.0 PLANNING:**

13.1 Review of applications: Applications were brought to the attention of Nunthorpe Parish Councillors for discussion/decision.

13.1.1 [Conservatory to rear](#) 3 Ellerbeck Avenue

Members had looked at the application and agreed no comments were required.

13.1.2 [Single storey extension to side and rear](#) 9 Agricola Cottages Old Stokesley Road

This was a semidetached property in a conservation area. Councillors discussed comments made by planners and the Case Officer M. Froggatt. The information suggested the requirement for the building work to be harmonious with the rest of the properties and this could be approved. Councillors stated the need for engineered bricks to be used and hoped that the build was in keeping with the area.

13.1.3 [Single storey extension at rear](#) 35 Collingham Drive

Members had looked at the application and agreed no comments were required, they commented that there was a lot of land around the house.

13.1.4 [Crown reduction of Yew, Cherry and Hawthorn trees and reduction works to 1 no Yew tree](#) 128A Guisborough Road

Councillors had no comment on this tree felling application.

13.1.5 [1 no dormer window to front.](#) 196 Guisborough Road

Cllr. Tomlinson declared an interest in this item.

Cllr Tomlinson stated that the plans were the same as previous plans which were rejected. Cllr Tomlinson was asked by Cllr Thomason to gather additional information and councillors suggested consulting with Mr Mullen and Cllr Leyland.

**ACTION: Cllr Tomlinson/Clerk**

13.1.6 [Single storey extension to side and new pitched roof over existing single storey off-shoot at rear](#) 2 Ryehill Close

Councillors agreed that there was appropriate space around the property for the extension and this complied with planning requirements. No action was required.

**With no further business to discuss, the Chair closed the meeting at 9.15pm and thanked Members for their attendance.**