

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 4th October 2017

PRESENT:

Ken Tomlinson (Chair), Charles Morrish, Morgan McClintock, David Leyland, Frank Robinson

IN ATTENDANCE:

Angela Livingstone (NPC Clerk), Ward Cllr. Rathmell, Lesley Tomlinson - Community Council, Mieka Smiles resident, Mr A Walker resident, Nunthorpe resident

1.0 APOLOGIES FOR ABSENCE:

John Harrison and Stephen Thomason, Ward Cllr McGloin

2.0 REGISTER OF INTERESTS:

The clerk had forwarded new declaration of interest forms to Parish Councillors and advised these needed to be updated. She advised that Middlesbrough Council had questioned names of current councillors and had names of councillors whom she had not heard of. The Clerk advised that she was compiling a report and would ensure that all details were updated on the website and information shared with Middlesbrough Council. **ACTION:Clerk**

3.0 CLERKS REPORT ON CORRESPONDENCE:

3.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

07.9.17 Email to and from C Brown thanking PC for the invite and welcoming further contact
07.9.17 Invoice from Silverwood Band
10.9.17 Application to MC for advertising in new noticeboard at the Avenue
13.9.17 ref 640 NALC grants and funding bulletin
13.9.17 ref 642 NALC transparency fund application information
13.9.17 ref 643 Nunthorpe War Memorial- notification of designation decision
13.9.17 queries from MC re noticeboard application
18.9.17 ref 644 Police newsletter
18.9.17 contact from resident re requesting information on Dixons Bank proposal & reply
18.9.17 ref 645 copy of Dixons bank proposals from resident
19.9.17 ref 646 Information re SHLAA release date from B Mullen
19.9.17 Minutes of meeting from Playing Fields Assoc.
19.9.17 Email to Planning dept. re concerns 18 The Avenue
19.9.17 Email to Ward Cllrs requesting joint work and information The Avenue play area/planting
22.9.17 Email to R Farnham re Chandlers Ridge parking proposals
25.9.17 Email to MC re objection to 196 Guisborough Road
26.9.17 ref 647 NALC data protection update
26.9.17 ref 648 request for assistance at the War Memorial from St Marys Church
26.9.17 ref 649 copy of objection to proposals from Dixons bank residents
26.9.17 ref 650 summary of website meeting discussions
26.9.17 ref 651 copy of email from M Smiles re website poll info to Samuel Smiths
26.9.17 Email from Mieka Smiles re website access
26.9.17 ref 652 request for register of interest updates from MC
26.9.17 response to Mr Walker re Dixons Bank proposals
26.9.17 email P Clarke requesting an update on Nunthorpe Park/masterplan/local plan
26.9.17 email Galliford Try requesting pricings for Christmas lights
26.9.17 Email Ward Cllr McGloin requesting Avenue trees report

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 4th October 2017

- 28.9.17 ref 653 Email from Ward Cllr Rathmell re joint meeting Dixons Bank proposals
- 28.9.17 Email from R Farnham apologising for delay in responding re Chandlers ridge
- 28.9.17 BDO audit completion document and invoice
- 29.9.17 Email to G Field MC requesting update on Avenue play area and reply
- 29.9.17 Invoice emailed from Parish Council websites 1year web hosting
- 29.9.17 ref 654 Email forwarded from J Hawkins re Dixons Bank proposals
- 29.9.17 ref 655 Invite from Tees Valley Mayor to South Tees Development Corporation Draft Master Plan Launch
- 2.10.17 ref 656 Response from G Field MC stating no update at present
- 2.10.17 ref 657 Further comments regarding Dixons Bank from J Hawkins
- 2.10.17 ref 658 NALC updated legal topic note The Local Environment
- 3.10.17 Email to Hill & sons order for Mallowdale trees
- 3.10.17 Email to Hill & Sons re maintenance work at the War Memorial
- 3.10.17 ref 659 County Training re General Data Protection Regulations Training

3.2 The Clerk asked Parish Councillors if they were happy to agree to a payment of £60 for adding Mrs Smiles as a user for the council website. Parish Councillors asked that Mrs Turner be contacted to enquire if her access could be shared. **ACTION: Mrs Smiles**

3.3 Cllr McClintock queried the location of the noticeboard at the Avenue shops and stated concerns regarding Middlesbrough Councils future plans to clear the area. Cllr Leyland advised that the site had been agreed with Middlesbrough Council and for any changes there should be consultation.

3.4 Cllr McClintock advised that he awaited a reply from Ward Cllr McGloin regarding the current position of perspective applicants at the Avenue shops. The letter to the Mayor was to be delayed again whilst awaiting feedback.

3.5 An invitation had been received to attend the South Tees Development Corporation masterplan launch on 18th October. The Chair asked if a representative of the Parish Council would attend. Cllr McClintock advised that he would book a place to attend.
ACTION: Cllr McClintock

(A resident came into the meeting).

4.0 APPROVAL AND MATTERS ARISING – SEPTEMBER MEETING:

4.1 Cllr. Morrish proposed that the Minutes of the council meeting held on 6th September 2017 were a true and correct record seconded by Cllr. McClintock. Members voted and agreed. The Chairman signed the minutes. Clerk to add to the Parish Council website and forward to Middlesbrough Council website. **ACTION: Clerk**

4.2 Email from Mr Mullen re loss of representative democracy in Nunthorpe – Arising from 3.3 The Clerk advised that she had not sent any communication regarding this matter and following information received it was agreed that despite the Parish Council having concerns and wishing to support the Ward Councillor nothing would be sent at present.

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 4th October 2017

5.0 FINANCIAL REPORT:

The Clerk presented the monthly financial report, which all members agreed as correct.

5.1 Expenditure since last meeting:

<u>Cheques paid</u>		<u>cheque no.</u>
Viking	57.89	direct
Silverwood Band invoice	150.00	001122
Parish Council websites	120.00	001123
Community Council joint Firework event	250.00	001124
Parish Clerk September Wages inc expenses - mileage/phone	351.27	001125
Room Hire September	13.00	001126
Royal British Legion	75.00	001127
BDO audit fee	48.00	001128

5.2 Cllr Leyland queried if the Parish Council makes a contribution to the Silverwood Band Christmas carol event. The Clerk informed that any profit made by the Community Council from the Firework event went to funding the Christmas carols.

5.3 The Clerk advised that the Annual return and completion certificate had been received from BDO together with an issue arising report due to the accounts being approved after the date given for inspection. Councillors agreed that the audit had been approved and accepted the information. The Clerk added that the audit had been much more robust than previous years. They had advised that this was the final year they would be involved in the audit and the council would receive information from the Small Authorities Audit Appointments.

6.0 PROGRESS REPORT ON PROJECTS:

6.1 War Memorial

6.1.1 Councillors agreed it was excellent news that the war memorial was now listed at Grade 2 and gave thanks to the Councillors involved and especially Mr Mullen, the Clerk was requested to send a letter of thanks. Cllr Leyland advised that Mr Mullen was preparing letters regarding the fence. **ACTION: Clerk**

6.1.2 A letter had been received from St Marys church asking for maintenance work at the War Memorial. Following receipt, the Clerk advised that she had asked for a cost from Hill & Sons, a quotation was not yet received. Cllr Tomlinson advised that he had visited the memorial and agreed that this was in a poor state now that Cllr Harrison and his wife were unable to tend the area as they had done for many years. He stated that he felt a gardener should be organised. A resident attending the meeting stated that he would tidy the area in advance of the Remembrance Day events. He stated that he was disappointed that the developer who had built a number of properties around the memorial had not been involved in maintaining the site. Members thanked the resident and agreed this.

6.1.3 Cllr Leyland stated the need to replant the area as the current shrubs were old. He stated plans to renew the area and together with Cllr Robinson he gave details of funding available through the War Memorial Trust. Approval would be required from the diocese of

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 4th October 2017

York prior to application. Cllr Leyland stated that he would prepare schemes for the next meeting then correspondence should be forwarded to Mr Young, St Marys church. Councillors thanked the resident for his kind offer and accepted this. It was asked that work be completed within two weeks. **ACTION: Cllr Leyland**

6.1.4 Cllr Tomlinson stated that he had looked at the proposal to provide a bench by Ward Cllr Rathmell. He stated that there was a bench which was adequately placed. He felt that any additions should be looked at as part of the exercise to enhance the area.

6.1.5 The Clerk enquired if the Parish Councillors wished to donate £75 to the British Legion and to have a wreath organised for remembrance events. This was confirmed and the Clerk was asked to organise this. **ACTION: Clerk**

6.2 The Avenue play area/park

6.2.1 Cllr Leyland and Cllr McClintock attended the Community Council meeting where an officer from Middlesbrough Council gave details that the area was to be flattened and cleared to be more secure. No options were given, residents were not impressed. Officers stated they would take views back. Residents raised that a different safety issue would arise if the shrubs and fence were removed as a child could get to the road easily. Officers were advised that landscaping and fencing was wanted by resident's. Officers stated they would return with a plan. Ward Cllr Rathmell stated that a number of outstanding actions have been completed by the council and advised that he would ensure that any response regarding the area was forwarded to the Clerk.

6.2.2 The Clerk informed that she had sent an email to Mr G. Field from Middlesbrough Council. He had informed that he would send details when a plan was available. The Clerk was asked to remind Mr Field that the equipment required checking for repair/renewal. A resident stated that at some times of the day the area was very well used.

6.2.3 It had been reported that an oak tree was to be removed and replaced with a new oak tree. Cllr Leyland informed that the tree had not yet been removed. Two new cherry trees had been planted in the same position as earlier ones which had previously drowned. The Clerk was asked to enquire when the oak tree was to be removed and replaced.

ACTION: Clerk

6.3 Mallowdale Trees

Cllr Tomlinson informed that trees had been ordered following the consultation for ten trees, an email had been sent to John McQuade from Middlesbrough Council asking for clarification on exact positions. Cllr Leyland had agreed the species of maples and mountain ash. Both Councillors were to work together to ensure the correct positioning of the trees. The Clerk confirmed that Hill & Sons was the most competitive of three quotes received and the total cost was under the agreed spend. **ACTION: Cllr Tomlinson/Cllr Leyland**

6.4 Noticeboard and two self watering planters – The Avenue

The application for advertising to Middlesbrough Council had been sent and was shown on the website. The location had been previously approved and it was believed this would not

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 4th October 2017

be affected by any future works. Cllr Leyland stated that he would bring details of the self-watering planters when the noticeboard was approved. **ACTION: Cllr Leyland**

6.5 Website

Mrs Smiles summarised a meeting held with Cllr Thomason and Cllr Leyland to discuss aims for the website. It was felt that despite numerous websites giving details, information should be brought together to promote activities across the large number of sites used in Nunthorpe to attempt to increase the community feel of the area. The possibility of having a Parish Council Facebook page was discussed. The group had agreed the need to have a minimum number of articles posted for a successful website. Mrs Smiles stated that she was happy to keep on top of the website with input from the Clerk and other Councillors. The website working party informed the intention of an open meeting at Nunthorpe Recreation club to be held monthly mid-month, on a Wednesday evening. Cllr Leyland stated he would inform Councillors of the details of the meeting. **ACTION: Cllr Leyland**

6.6 Nunthorpe Park/South Middlesbrough Masterplan

The Clerk advised that she was regularly contacting Mr Paul Clarke requesting an update but there had been no recent response. Councillors discussed action and agreed that the Clerk should advise dates that communication had been sent for discussion at the next meeting. **ACTION: Clerk**

6.7 New Projects: Christmas Lights

The Clerk had sent Galliford Try an email asking for a quotation but had received no reply to date. A further email was to be sent copying in a number of further contacts **ACTION: Clerk**

7.0 TRAFFIC INFRASTRUCTURE – RESPONSE TO MAYOR HOUCHEN – DIXONS BANK - MARTON CRAWL SURVEY

7.1 Following Simon Clarke’s survey to residents, the Chair and Clerk had been asked to send a letter with the Parish Councils view. This had not been sent as details had been received from a resident regarding the proposal from Middlesbrough Council and Ward Cllr Rathmell had advised of a public meeting organised on 2nd November which should address some items. It was proposed that a letter still be sent to Simon Clarke with both Mayors sent copies. Members discussed concerns that the Parish Council were not consulted and discussed details of the correspondence from John Hawkins. All agreed this appeared to have been a rushed project in response to Simon Clarke’s survey despite there being easier options with no cost, such as reprogramming the lights to help the issue.

7.2 Cllr Leyland informed that in 1948 a masterplan was prepared this included the West Middlesbrough Bypass link road. In 2008 more proposals were given and Middlesbrough Council claimed that traffic flows had reduced and the link road was taken out of the master plan. Recently house building had stopped any hope of the road being built. When David Wilson Homes entered their planning application they proposed some traffic easing. Cllr Leyland felt that Middlesbrough Council and the Officers had a dereliction of duty as this had not been progressed.

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 4th October 2017

7.3 All members agreed that the plan sent to only a few residents and the Ward Councillors was not a proper consultation. A readable consultation should be produced and circulated to all relevant stakeholders and then discussed with a proper consultation and a public meeting.

7.4 Ward Cllr Rathmell advised that he had not received any communication on this proposal until a week after the residents and agreed there had been a lack of consultation which was why a public meeting was organised for 2nd November.

7.5 Cllr McClintock stated that the Parish Council had strongly stated their position to the Tees Valley Mayor and asked that funding for roads was made available before any more homes were built. Cllr Lewis Young had publicly stated the issues with a lack of funding available, which led back to Mayor Houchen to look at the funding for roads across the boroughs.

7.6 A resident informed that he had received information showing funding for the proposed Dixons Bank scheme came from housing developers. The resident stated that the impact on him would be like for all road users. The roadworks needed to complete the works would bring the road closer to the homes and widening the 40mph road causing a danger when pulling out of the drives for the homes and nursing home. All members agreed this was an unsafe proposal which would also impact on the larger number of children coming across the road to the primary and secondary schools.

7.7 Cllr Tomlinson stated that he had prepared a draft response to Simon Clark which could be copied to both mayors. It was proposed that Cllr McClintock look through the letter to ascertain if anything further needed adding, all agreed that the letter be focused and forwarded to other councillors prior to sending. **ACTION Cllr Tomlinson/Cllr McClintock**

7.8 Councillors agreed that a response could not be sent to Middlesbrough Council as no information had been received by the Parish Council to allow an informed comment and a formal consultation needed to be organised which Ward Cllr Rathmell was progressing.

8.0 PARKING PROPOSALS CHANDLERS RIDGE ACADEMY

The Clerk informed that she had received a reply from Mr Farnham acknowledging receipt of the email sent on 3rd July. He informed that he would respond this week but to date there had been no further correspondence.

9.0 LOCAL PLAN SHLAA RELEASE

Mr Mullen had sent an email advising that Middlesbrough Council Officers had advised that the plan release was further delayed.

10.0 DEVELOPMENT WORKING PARTY:

There were no new updates, work continued on the 10 year planned David Wilson Homes estate and new homes were planned on Brass Castle Lane and Flatts Lane.

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 4th October 2017

11.0 NUNTHORPE PARISH COUNCIL DEVELOPMENT – INC. RECRUITMENT OF NEW MEMBERS

The Clerk stated that an appeal for additional Parish Councillors had been added again in the Nunthorpe News magazine and would be added to the website and noticeboards. The Chair agreed there was the need to have young enthusiast members becoming more involved in matters within Nunthorpe.

12.0 PLANNING:

12.1 Review of applications: Applications were brought to the attention of Nunthorpe Parish Councillors for discussion/decision.

[Erection of Parish Council notice board](#) The Avenue Nunthorpe Middlesbrough TS7 0AF

Ref. No: 17/0598/ADV | Received: Mon 18 Sep 2017 | Validated: Mon 18 Sep 2017 | Status: Awaiting decision

[Crown reduction to 1no Horse Chestnut tree](#) 113 Guisborough Road Middlesbrough TS7 0JD

Ref. No: 17/0589/TCA | Received: Mon 18 Sep 2017 | Validated: Mon 18 Sep 2017 | Status: Awaiting decision

[Alterations to the existing staircase within the building and the provision of a platform lift](#) Grey Towers Hall Wyke Lane Middlesbrough TS7 0GD

Ref. No: 17/0562/LBC | Received: Wed 13 Sep 2017 | Validated: Thu 14 Sep 2017 | Status: Awaiting decision

[Extension to existing porch at front.](#) 10 Whinfell Close Middlesbrough TS7 8PR

Ref. No: 17/0564/FUL | Received: Thu 07 Sep 2017 | Validated: Thu 07 Sep 2017 | Status: Awaiting decision

[Various tree works](#) 133 Guisborough Road Middlesbrough TS7 0JE

Ref. No: 17/0576/TPO | Received: Mon 04 Sep 2017 | Validated: Mon 04 Sep 2017 | Status: Awaiting decision

Councillors agreed there was no need to comment on the majority of the applications as they were not full planning applications. However, it was noted that the Parish Council had not received any communication on some applications. Councillors agreed that information should have been received regarding the porch at 10 Whinfell as this was a full application. The Clerk was asked to inform the Planning Department that nothing had been received.

ACTION: Clerk

With no further business to discuss, the Chair closed the meeting at 9.05 pm and thanked Members for their attendance.