

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 1st November 2017

PRESENT:

Ken Tomlinson (Chair), Charles Morrish, David Leyland, Stephen Thomason, Mieka Smiles

IN ATTENDANCE:

Angela Livingstone (NPC Clerk), 3 residents.

1.0 APOLOGIES FOR ABSENCE:

Morgan McClintock, John Harrison and Frank Robinson, Ward Cllr McGloin and Ward Cllr. Rathmell. Lesley Tomlinson - Community Council. The Chair asked for thanks to be recorded to Cllr Harrison who has been a member of the Parish Council for many years. It was requested that wishes for a speedy recovery be passed on to him by the Clerk and Cllr Leyland.

ACTION: Clerk/Cllr Leyland

2.0 COOPTION OF NEW PARISH COUNCILLOR:

Cllr Tomlinson welcomed Mieka Smiles, he stated that Mrs Smiles had attended a number of meetings of the Parish Council to allow understanding of the group. Cllr. Leyland proposed that Mrs Smiles be appointed as a Co-opted Parish Councillor. This was seconded by Cllr Morrish and agreed by all Councillors who welcomed Mrs Smiles.

Cllr. Smiles signed the declaration of acceptance of office and was handed all relevant documentation by the Clerk.

3.0 CLERKS REPORT ON CORRESPONDENCE:

3.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

05.10.17 ref 660 Middlesbrough Council Planning application for Parish noticeboard
05.10.17 ref 661 Website contact from resident & reply re becoming a Parish Councillor
05.10.17 ref 662 email from resident & reply re MC response to him re Dixons Bank proposals
05.10.17 letter to employee re Pension Regulations and response declining pension
08.10.17 ref 663 website contact re NPC opinion on Marton Crawl issues
08.10.17 ref 664 email from Cllr Rathmell re Remembrance events
08.10.17 ref 665 Coulby Police newsletter
08.10.17 email to D Young re cheque for RBL and letter/cheque sent
08.10.17 payment sent to Parish Council websites for hosting costs
09.10.17 ref 666 call to MC & email from R Farnham re Dixons Bank highway scheme
09.10.17 email to Cameron Brown re Masterplan launch and response
09.10.17 email to Galliford Try re Xmas lights
12.10.17 ref 667 email from Hill & Sons re cost for maintenance of War Memorial
12.10.17 ref 668 email from Hardwick in Partnership re CLCA meeting 15/11/17
12.10.17 ref 669 email from Cllr Leyland re meeting re Dixons Bank 9/10/17
12.10.17 ref 670 email from Hardwick in Partnership re Application for Transparency bid & application sent
12.10.17 ref 671 Middlesbrough Council planning application 153 Guisborough road
12.10.17 ref 672 email from Mr Mullen re joint meeting 2/11/17 re Dixons Bank
13.10.17 draft letter to Simon Clarke forwarded to Cllrs for comment
13.10.17 email from resident and response re attending NPC meeting
16.10.17 ref 673 email from S Ragg re General Protection Regulations training
16.10.17 ref 674 invite from D Young to Remembrance Day service

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- 17.10.17 Newsletter from Cllr Leyland & changes from Cllr Tomlinson sent to cllrs then printing and delivery organised, amended and reorganised
- 24.10.17 Ideas forwarded to Parish Councillors from Mieka Smiles
- 24.10.17 ref 675 Middlesbrough Council planning application from Middlesbrough Golf club
- 24.10.17 ref 676 email from Cllr Leyland re traffic lights A171
- 24.10.17 funding request and forms sent to Nunthorpe Athletic football club
- 24.10.17 email from Cllr Rathmell requesting information regarding fireworks event and call from Cllr McGloin confirming date of 10th November.
- 24.10.17 ref 677 Middlesbrough Council planning application 133 Guisborough Road
- 24.10.17 ref 678 email to Galliford Try & response re Christmas lights cost for additional item
- 24.10.17 email to W Cllrs advising of newsletter and reply with concerns regarding wording
- 24.10.17 email to R Farnham MC re no response re parking at Chandlers Ridge
- 25.10.17 ref 679 email from resident re Oak tree removal and reply
- 27.10.17 Letter to Simon Clarke posted with no amendments
- 29.10.17 ref 680 Firework event poster and updates from Ward Cllr McGloin
- 31.10.17 ref 681 email from B Mullen re Local Plan 2018
- 31.10.17 Pension regulations update
- 31.10.17 Email from resident regarding let of response on Oak tree concerns and response
- 31.10.17 Email from resident and response re Community meetings leaflet receive
- 31.10.17 Update from Ward Cllr McGloin on a number of local issues

3.2 Cllr Leyland informed that he would represent the Parish Council at the Firework event. He asked other members to support this annual event and assist. He stated that the event was paid for by the Parish and Community Council but organised by Ward Cllr McGloin. The Clerk informed that she would correct the poster forwarded to her and reprint this for the noticeboards and the newsagents.

3.3 Councillors discussed the newsletter delivered from the Community Council. Concerns were voiced on the lack of details given regarding the meeting and AGM on 14th November, at which the Avenue play/park area and Marton Crawl would be discussed. Information was shown on work completed by Ward Cllr McGloin. Cllr Leyland voiced an idea of the Parish Council publishing newsletters at the same time as the Community Council newsletter.

4.0 APPROVAL AND MATTERS ARISING – OCTOBER MEETING:

4.1 Cllr. Morrish proposed that the Minutes of the council meeting held on 4th October 2017 were a true and correct record seconded by Cllr. Tomlinson. Members voted and agreed. The Chairman signed the minutes. Clerk to add to the Parish Council website and forward to Middlesbrough Council website. **ACTION: Clerk**

4.2 Correspondence – Arising from Item 3.1

Cllr Leyland requested that minutes from the PFA were forwarded to councillors.
ACTION: Clerk

5.0 FINANCIAL REPORT:

The Clerk presented the monthly financial report, which all members agreed as correct.

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5.1 Expenditure since last meeting:

<u>Cheques paid</u>		<u>cheque no.</u>
Parish Clerk October Wages	301.55	001130
Room Hire October	13.00	001131
Staples ink	44.61	direct
Chuhan & Singh payroll cost	72.00	001132
Q Design – leaflet printing	132.00	001133

5.2 Grant request

Cllr Smiles advised an interest.

Nunthorpe Athletics football team had forwarded a grant request for £500. Cllr Harrison had sent an email stated he was against the application. Other councillors agreed with this and the clerk was asked to write and explain that funding from the Parish Council was to facilitate group work. Cllr Leyland asked that he write the letter and send to the Clerk.

ACTION: Cllr Leyland

6.0 PROGRESS REPORT ON PROJECTS:

6.1 War Memorial

6.1.1 Councillors stated thanks to the residents who had been involved in tidying the War Memorial. Cllr Tomlinson informed of intentions to improve and change the area. He believed that plans would be sent to the Diocese of York and would come to the Parish Council. He advised that the Clerk had written to Hill and Sons asking for a price for maintenance costs, Councillors felt this should be progressed but following further discussions it was agreed to progress an idea of a Friends of Nunthorpe War Memorial group. Cllr Leyland updated on progress with the War Memorial group and informed of a meeting arranged for 24th November with the owner of the vicarage.

ACTION: Cllr Leyland/Robinson

6.1.2 Councillors discussed the Memorial events organised for the 8th, 11th and 12th of November. Cllr Thomason offered to attend the event on the 8th. Cllr Tomlinson would attend the event on the 11th, Cllr Smiles stated that she may be also attend this event and Cllr Leyland would attend the church event and lay the Parish Council wreath on Sunday 12th. Councillors agreed they would discuss details before the events.

6.2 The Avenue play area/park

Cllr Tomlinson stated that he believed that there was consultation taking place on the play area. Councillors discussed the condition of the oak tree which was diseased and would be removed. Cllr Leyland was monitoring this and would check the condition when this was possible, he would compose a response with the Clerk to the resident who had contacted the Parish Council. Details from the consultation would be looked at on the 14th November at the Community Council meeting.

ACTION: Cllr Leyland

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6.3 Mallowdale Trees

Cllr Tomlinson informed that Mr McQuade had been contacted to ensure the trees were correctly planted, he had been unable to make further contact following a call from Mr McQuade stating to halt any works. He was awaiting a discussion with him and would attempt to contact again, if no contact was made he would instruct the Clerk to send an email, he confirmed that Hill and Sons had been contacted to delay planting.

ACTION: Cllr Tomlinson

6.4 Noticeboard and two self watering planters – The Avenue

Planning approval was still awaited and an order would be placed by the clerk when this was received. The Clerk was asked to write a letter to Middlesbrough Council regarding concerns that the statutory period of 4 weeks not being adhered to.

ACTION: Clerk

6.5 Website

6.5.1 Cllr Smiles updated on a recent meeting regarding the website. There was general consensus that a Facebook page be introduced to direct people towards the website and allow for ease of use on mobile phones. Facebook page success was evident from the three thousand followers on the Nunthorpe Working Together Facebook page. It was agreed that Cllr Smiles and Cllr Thomason would progress this.

ACTION: Cllr Smiles/Cllr Thomason

6.5.2 Councillors had discussed an idea at the mid-monthly meeting of providing products such as a framed map of Nunthorpe to raise funds to support other causes or fund towards the War Memorial. All agreed that costings be progressed.

ACTION: Cllr Smiles

6.6 Nunthorpe Park/South Middlesbrough Masterplan

Councillors were disappointed that Mr Clarke had not responded to Parish Council emails and hoped that any additional comments on the plans could be taken into consideration. It appeared that information should be made available shortly.

6.7 New Projects: Christmas Lights

The Clerk informed that the Christmas lights had recently been installed, there was one extra to the previous year when the number of installations had been queried. An approximate cost of £1,500-£2,000 had been advised for each additional Christmas light. The Clerk advised that she would progress prices for additional items.

ACTION: Clerk

7.0 TRAFFIC INFRASTRUCTURE – RESPONSE TO MAYOR HOUCHEN – DIXONS BANK - MARTON CRAWL SURVEY

7.1 A meeting was organised by Marton West Councillors with Mr Farnham from Middlesbrough Council attending and discussing the proposals. Details had been forwarded to Parish Councillors from John Hawkins. A resident queried who Mr Hawkins was, this was advised. All members felt that the Marton West Councillors had been in receipt of more information than the Ward/Parish Councillors in Nunthorpe, despite much of the area being within Nunthorpe.

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7.2 Cllr Tomlinson advised of concerns sent by Ward Cllr Hobson that there may be too great a number of attendees at their meeting and her request that the Nunthorpe newsletter did not go out. He had made an agreement that only 50% of the newsletters were sent. Cllr Leyland stated disappointment regarding the situation and felt that Nunthorpe residents suffered as they were not informed.

7.3 Cllr Tomlinson informed that there was now the opportunity to comment and councillors would attend the meeting organised for the following evening. It had been advised that a further meeting was organised at the Community Council meeting on 14th November. When enough information was gained the Parish Council would make an informed response.

7.4 Councillors questioned if the Parish Council had actually been consulted, the Clerk stated that following a request to the Mayor the information was made available immediately by Mr Farnham.

7.4 Resident, Mr Walker stated his concerns for safety with the majority of the work within Nunthorpe. He tabled photographs showing a previous crash on Dixons Bank where a car ended up in his garden. He stated objections to the costs for the proposals when alterations could be made at a fraction of the cost, which did not bring safety concerns, high costs or disruption. All residents on Dixons Bank had signed a joint letter of objection, with the primary concern being safety. A further resident stated that the information showed that the monies were available from developers and would be spent. All members felt that the proposed scheme would not influence the Marton crawl but would allow the council to state they had tried to improve issues following the interest advertised by Simon Clarke.

7.5 Cllr Tomlinson stated that he had met with Simon Clarke on behalf of the Parish Council and then Mayor Houchen had attended a recent Parish meeting and stated his awareness of the need to have councils working together. Councillors agreed that the East Middlesbrough corridor should have been completed many years' before. This had now been stopped by both councils building on the land.

7.6 Cllr Tomlinson stated that the views of the residents could form part of the Parish Council objection statement, he felt that John Hawkins would present a well-argued case at the public meeting. He stated the need to find information from the resident from Dixons Bank regarding the timeframe on consultation and planned works.

7.7 Cllr Smiles stated her concerns that the Parish Council had not been asked for their opinion. The Clerk informed that as a statutory body the Parish Council should be informed. All agreed that Middlesbrough Council should be contacted expressing the view that it was essential that the Parish Council were part of the consulting process and wish to become officially involved. Councillors requested that a letter was sent stating that to date the Parish Council had not been involved and they should be consulted in a proper manner, with a reminder that the Parish Council was a statutory body. It was agreed that a special meeting could be organised if required.

ACTION: Cllr Tomlinson/Clerk

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8.0 PARKING PROPOSALS CHANDLERS RIDGE ACADEMY

Despite an email the previous month stating that a reply would be sent, there was still no response to the letter earlier in the year. All agreed that parking created a serious problem for some residents and concerns were voiced regarding the lack of response.

9.0 DEVELOPMENT WORKING PARTY:

Mr Mullen had sent information suggesting that the 2018 Local Plan details would be available in November. It was agreed that a working party look at the information when it was available to allow a quick response, if this information was available prior to the mid monthly informal meeting this could be progressed.

10.0 PLANNING:

10.1 Review of applications: Applications were brought to the attention of Nunthorpe Parish Councillors for discussion/decision.

[Discharge of conditions 3, 4, 5, 6, 7, and 8 of 17/0124/FUL](#) Land Adjacent To 1 Railway Cottages Middlesbrough TS7 0BQ
Ref. No: 17/0777/DIS | Received: Thu 26 Oct 2017 | Validated: Thu 26 Oct 2017 |

[First floor only extension to side.](#) Ryehill Farm Cottage Brass Castle Lane Middlesbrough TS8 9ED
Ref. No: 17/0759/FUL | Received: Mon 23 Oct 2017 | Validated: Mon 30 Oct 2017 |

[Height and lateral reduction of 1no Willow tree to front](#) 23 Stokesley Road Nunthorpe Middlesbrough TS7 0NB
Ref. No: 17/0734/TPO | Received: Thu 19 Oct 2017 | Validated: Thu 19 Oct 2017 |

[Proposed first floor extension and alterations to detached dwelling.](#) 4 Cookgate Middlesbrough TS7 0LP
Ref. No: 17/0619/FUL | Received: Wed 04 Oct 2017 | Validated: Thu 05 Oct 2017 |

[Installation of roof lantern to kitchen](#) 31 Rookwood Road Middlesbrough TS7 0BN
Ref. No: 17/0620/FUL | Received: Wed 04 Oct 2017 | Validated: Wed 04 Oct 2017 |

The resident had attended the meeting and advised details of the roof lantern. It was agreed that the application was appropriate.

[Single storey extension at rear and new pitched roof over existing single storey extension at side/rear](#) 153 Guisborough Road Middlesbrough TS7 0JQ
Ref. No: 17/0613/FUL | Received: Tue 03 Oct 2017 | Validated: Fri 06 Oct 2017 |

[Erection of detached garage at rear \(demolition of existing garage\)](#) 61 Mallowdale Middlesbrough TS7 0QT
Ref. No: 17/0622/FUL | Received: Fri 29 Sep 2017 | Validated: Wed 18 Oct 2017 |

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[Demolition of the single storey stores to the rear, erection of single storey sun room and garage to rear, conversion of existing garage into gym/bedroom and living room and the erection of a detached 3 bay car port](#) 133 Guisborough Road Middlesbrough TS7 0JE
Ref. No: 17/0600/FUL | Received: Wed 27 Sep 2017 | Validated: Thu 19 Oct 2017 |

[Change of use to Bed and Breakfast](#)

Ryehill House East Brass Castle Lane Middlesbrough TS8 9ED

Ref. No: 17/0419/COU | Received: Thu 13 Jul 2017 | Validated: Fri 06 Oct 2017 |

Councillors agreed there were no adverse comments on any of the applications. Concerns were voiced on the lack of consultation, this was further evident by the resident who had attended the meeting. He had been informed that approval from the Parish Council was required, however, the application had not been received from Middlesbrough Council. This application together with a number of others had been obtained from the Planning Portal website. All members agreed that as a statutory body the Parish Council should be informed and were not receiving the appropriate information from the unitary authority. The Clerk was asked to advise Middlesbrough Council of not fulfilling the statutory obligations.

ACTION: Clerk

**With no further business to discuss, the Chair closed the meeting at 8.55pm
and thanked Members for their attendance.**