

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 2nd May 2018

PRESENT:

Ken Tomlinson (Chair), Charles Morrish, Stephen Thomason, John Harrison, Frank Robinson, David Leyland, Dave Tate

IN ATTENDANCE:

Angela Livingstone (NPC Clerk), Mr Mullen – Advisor, 4 residents

1.0 APOLOGIES FOR ABSENCE:

Morgan McClintock, Mieka Smiles, Ward Cllr McGloin and Ward Cllr Rathmell

2.0 CLERKS REPORT ON CORRESPONDENCE:

2.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

- 5.4.18 894 email from resident re FOI request Dixons Bank
- 5.4.18 895 report from B Mullen re fence Church Lane
- 5.4.18 896 report from B Mullen, terms of ref for planning group
- 8.4.18 897 letter from WC Rathmell re Parish Council meetings
- 8.4.18 898 letter from WC Rathmell to Chair re family fun day
- 11.4.18 899 grant information from B Thompson
- 11.4.18 900 email from Hardwick in Partnership information on section 137 limit
- 12.4.18 900 email from Hardwick in Partnership information on proposed meeting with Tees Valley mayor
- 12.4.18 901 Zurich Insurance renewal
- 12.4.18 902 CLCA membership renewal
- 13.4.18 email from and to B Carr MC re NPC updated membership and support
- 13.4.18 904 Facebook message re trees
- 16.4.18 L214 to Debbie Moody MC objection to 200A Guisborough Road
- 17.4.18 905 email from resident re gazette article on cameras in Teesside
- 17.4.18 906 email from resident re noise mitigation Dixons bank
- 17.4.18 907 information from resident re FOI request Dixons Bank
- 20.4.18 908 MC planning application 17 Maften Avenue
- 20.4.18 909 email from B Mullen re MC 2018 Local Plan SHLAA details
- 20.4.18 910 email from Hardwick in Partnership information re GDPR information
- 20.4.18 911 email from MC re standards complaints
- 20.4.18 912 email to and from Chandlers Ridge Academy re lack of booking family fun day
- 23.4.18 913/914 MC weekly planning applications
- 23.4.18 915 email from resident re location of ANPR cameras
- 23.4.18 916 email from resident with suggested agenda item
- 24.4.18 917 email from Hardwick in Partnership information revised NALC pay scales
- 25.4.18 918 email from Cllr Tate to Chair re discussions and email requesting detraction
- 25.4.18 919 grant form from Nunthorpe and Marton Knitters
- 25.4.18 920 correspondences from resident re Dixons Bank
- 25.4.18 921 monthly report from WC Rathmell
- 27.4.18 922 email from WC Rathmell details of email to Chair in February
- 27.4.18 923 email from Hardwick in Partnership information on GDPR
- 27.4.18 924 email from WC Rathmell re meeting procedure
- 27.4.18 925 email from WC Rathmell re meeting procedure and response sending standing orders
- 27.4.18 926 email from WC Rathmell copies of emails with Chandlers Ridge re fun day, forwarded to school
- 30.4.18 927 email from resident copy of Marton West Community newsletter re Dixons Bank
- 30.4.18 928 email from resident update from Mayor Houchen on Marton Crawl
- 30.4.18 929 email from resident re Millbrook building traffic, forwarded to MC planning and WCs.
- 30.4.18 930/933n monthly report from WC McGloin
- 30.4.18 931 email from Hardwick in Partnership information re L05-18 Data protection fees

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 2nd May 2018

- 1.5.18 932 email from Hardwick in Partnership information on CLCA meeting
- 1.5.18 934 monthly report update from WC Rathmell
- 1.5.18 935 email from resident update from Simon Clarke re Marton Crawl
- 1.5.18 936 planning decision email from MC re land adjacent Red House Cottage
- 1.5.18 937 Notice of AGM from NMPFA
- 1.5.18 email from St Marys Church summer fayre details to add to website
- 2.5.18 email from Friends of Chandlers Ridge requesting grant form for Summer Fayre, form sent
- 2..5.18 938 weekly planning list from MC 20.4.18
- 2..5.18 938 weekly planning list from MC 27.4.18

2.2 The Chair commented that the reports from the Ward Councillors were excellent. The report from Cllr Rathmell highlighted a meeting with Mayor Houchen and a mention of speaking at the planning committee, he had been involved in a number of issues including pot holes, the Avenue play area and Dixons Bank. Cllr McGloin had reported discussions regarding paths, potholes and grass verges. She informed of some parking tickets issued at St Bernadette's school and advised that the Northumbria in Bloom Spring judges were impressed with the tidy gardens in Nunthorpe.

2.3 Cllr Tate had informed that he was happy to withdraw his earlier letter to the Parish Council following discussions, all councillors were happy to support this action.

2.4 The Clerk informed of correspondence from a resident regarding traffic being signposted down the Avenue to access Millbrook Housing site. It was believed this was a breach of the planning conditions and the Clerk had forwarded this matter to Ward Councillors in Nunthorpe and Marton and to the Planning Department.

3.0 APPROVAL AND MATTERS ARISING – APRIL MEETING:

3.1 Cllr. Tomlinson proposed that the Minutes of the council meeting held on 4th April 2018 were a true and correct record seconded by Cllr. Harrison Members voted and agreed. The Chair signed the minutes. Clerk to add to the Parish Council website.

ACTION: Clerk

The following matter was discussed from the previous minutes:

3.2 Redcar & Cleveland Local Plan – Arising from Item 3.2

During the April meeting Cllr McClintock, Mr Mullen and Mr Walker discussed details of the plan and agreed to meet. Cllr McClintock had stated that he would be involved if required. Mr Walker informed of discussions and the apparent lack of cooperation between Middlesbrough and Redcar & Cleveland Councils. The matter of air quality in the area was commented on. The report had stated that Middlesbrough Council had been involved throughout and raised no objections, there had however been little evidence of cooperation between them and no comments being made on housing developments close to Middlesbrough. Information sent to Cllr McClintock had not been forwarded to the Parish Councillors, it was commented that he had been experiencing issues with emails prior to his vacation. Mr Mullen agreed to send to the Clerk for distribution. Mr Walker asked that the matter be discussed at a separate meeting.

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 2nd May 2018

4.0 FINANCIAL REPORT:

The Clerk presented the monthly financial report, which all members approved.

4.1 Expenditure since last meeting:

<u>Cheques paid</u>		<u>cheque no.</u>
Room Hire April	13.00	001152
Parish Clerk March April	307.57	001153
Zurich Insurance	257.60	001154
Greenbarnes – noticeboard – The Avenue	1634.38	001155
Hill and Sons-Mallowdale trees	1907.28	001156
Chuhan & Singh	96.00	001157
D Leyland tree stakes/planting	17.12	001158
CLCA	439.76	001159
Nunthorpe & Marton Knitters	550.00	001160

Paid in

Interest on Deposit Account	26.14
Middlesbrough Council Precept	7264.00
Cheque returned from Comm Council	500.00

4.2 The Clerk enquired if the membership to NALC was to be renewed. Councillors approved this.

4.3 The Clerk had forwarded new NALC Salary point information and this was accepted from 1st April 2018.

4.4 The Clerk had completed the Annual Audit and presented the details to the Parish Councillors. It was approved that the Parish Council were exempt from sending the completed Annual Governance and Accountability Return for the financial year 2017/18 to the external auditor for a limited assurance review as the higher of the authority's gross income for the year or gross annual expenditure, for the year did not exceed £25,000 and all qualifying criteria were met. The Clerk would make arrangements with the internal auditor for the accounts to be checked. **ACTION: Clerk**

4.5 Full account details had been provided to the Parish Councillors. Cllr Harrison proposed the figures were accurate and that the Accounting Statements for the 2017/18 audit should be approved. This was seconded by Cllr Tomlinson and approved unanimously.

4.6 Nunthorpe and Marton Knitters Grant request

Following an earlier request for a grant, Mrs Thompson had been asked to complete a grant form and provide details regarding what the monies were spend on. This information had been provided. Cllr Leyland proposed this grant be given with a 10% increase due to the fantastic efforts and work which was completed for the community. This was seconded by Cllr Robinson and approved. The Clerk would issue a cheque for £550. **ACTION: Clerk**

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 2nd May 2018

4.7 Friends of Chandlers Ridge Academy grant request

A grant request had been received to support the hire of inflatables for a summer fayre. This was an annual event which residents were invited to attend and the Parish Council had supported for a number of years. Cllr Robinson proposed this grant for £200 be given, this was seconded by Cllr Morrish and approved. Cllr Leyland and Cllr Thomason abstained. The Clerk would issue a cheque for £200. **ACTION: Clerk**

5.0 GDPR REGULATIONS:

5.1 The Clerk informed that she had taken on a position as a clerk of a council within Yorkshire and had attended training on GDPR. She informed that regulations stated that the Council as a Data Controller needed to ensure compliance and a Parish Councillors should oversee the work. The Clerk advised that the matter was going back to parliament to remove the requirement to have a Data Protection Officer appointed. She stated the need to comply with regulations and for councillors to read the information which had been sent over the past months.

5.2 Requirements also showed the need to register with ICO, which the Clerk would await further information on. She asked that a Data controller be appointed from the Parish Council, Councillors suggested Cllr Smiles or asking Mrs Turner if this was something she would be happy to be involved with in addition to the IT help she gave. **ACTION: Clerk**

6.0 TRAFFIC INFRASTRUCTURE:

6.1 Information had been received from residents showing copies of correspondence received. A tree preservation order had been attempted but the resident was informed that the highway proposal would override the TPO request. Proposals showed the removal of 25 trees on Dixons Bank.

6.2 A freedom of information request had been entered by a resident, this requested information on noise levels. The response was in the form of a letter, a desktop assessment of noise levels predicted in 2030 by the Arup assessment from 2016. Information stated that an increase of one decibel would be found. All agreed that there would be increased noise levels if the road was closer to homes and a greater level of traffic was on the road. Cllr Thomason commented that Middlesbrough Council found it unacceptable to remove the fence around the War Memorial due to increased noise levels.

6.3 A further letter had been sent by a resident to Peter Wilson at Middlesbrough Council, this objected to the fact that there was no advantage to traffic flow.

6.4 Comments were made regarding the introduction of a number of cameras on roads, new cameras were reported to have been installed on Ormesby Bank, Marton Road and in Coulby Newham. It was believed that these were to monitor traffic flow and air quality but this was uncertain and it was queried what the assessments were for. The Chair proposed that the Parish Council ask for an update regarding the nature of the Arup investigation and progress to date, this was seconded and approved. An idea of sending a Freedom of Information request was voiced if there was no satisfactory response. **ACTION: Clerk**

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 2nd May 2018

7.0 THE BENEFITS OF TREES AND NOISE MITIGATION MEASURES ALONG A172

7.1 Residents and Parish Councillors held a robust discussion regarding the effect of trees in reducing noise levels. The depth of knowledge of the Officers from Middlesbrough Council was questioned, together with the duty of care to residents as tax payers. Concerns were voiced on the inconstancy regarding noise mitigation between Dixons Bank proposals and the war memorial site. A desktop assessment was completed for Dixons Bank, this was inconsistent with the assessment completed for the War Memorial. Parish Councillors felt that they could not progress this further at present.

7.2 Mr Mullen informed that Middlesbrough Council was the owner the trees on Dixons Bank.

8.0 MIDDLESBROUGH COUNCIL 2018 LOCAL PLAN

Mr Mullen had circulated a note from Middlesbrough Council stating that the Local Plan would be presented to the Executive meeting on 15th May. This would be followed by a six-week consultation from the end of May. Councillors discussed that questions had been previously sent regarding this matter and this would be progressed when information was available.

9.0 PROGRESS REPORT ON PROJECTS:

9.1 War Memorial

Thanks, were given to Mr Mullen for his work getting the War Memorial listed and the grant request for refurbishment entered. Mr Mullen informed he had spoken to a conservation contractor he had used previously and he had been pursuing Middlesbrough Council to find the owner of the fence. Shelly Pearman had confirmed this was owned by the council. Planting a hedge was discussed and Middlesbrough Council may cover this work. Cllr Leyland stated that he would like to discuss this further with Mr Mullen. Cllr Robinson commented that there would be gardening work required after the refurbishment to the War Memorial. Mr Mullen stated that he would be Clerk of works and would monitor this closely. It was questioned if there was an intention to complete any gardening work at the memorial site, Cllr Leyland stated that this should be at present left to him and Mr Mullen. Cllr Thomason reminded members that the Parish Council had approved the use of a contractor to remove the burden of the upkeep from the Parish Council.

9.2 The Avenue play area/park

All agreed this area was looking better than in recent months.

9.3 Mallowdale Trees

The Chair stated that the trees were looking healthy. He asked Cllr Tate if he would take an interest in driving forward future tree planting in Nunthorpe if funding was available. Cllr Leyland supported this and offered his help. Cllr Tate enquired if Middlesbrough Council would replant trees to replace the trees proposed to be chopped down if the proposals for Dixons Bank were approved. All agreed that it was to the benefit of the residents to continue planting if funding or grants were available.

ACTION: Cllr Tate

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 2nd May 2018

9.4 Noticeboard – The Avenue

The Clerk advised that Greenbarnes had informed that the noticeboard was to be delivered to Middlesbrough Council at the end of April and expected that they would be in contact shortly. Cllr Leyland advised he would progress. **ACTION: Cllr Leyland**

9.5 Website/Facebook

Councillors felt that this was still not working well for the community. Cllr Thomason advised he would progress this. **ACTION: Cllr Thomason**

9.7 Silverwood Band event

Cllr Leyland stated that a Silverwood Band open air band concert had been held for a number of years. This was a low-cost event to the Parish Council and a free event to residents, a raffle was offered which paid towards the event. This was enjoyed by the community and Councillors thanked Cllr Leyland for his work and asked him to progress this. **ACTION: Cllr Leyland**

9.8 Photograph competition/calendar

The Clerk asked if Parish Councillors were interested in hosting a photograph competition and calendar sales again. Cllr Leyland advised that he would progress this idea.

ACTION: Cllr Leyland

10.0 DEVELOPMENT WORKING PARTY:

Cllr Harrison commented that there had been an increase in traffic on the Avenue following two new signs being erected showing a route to Millbrook site. Cllr Robinson stated that there were homes being erected on Brass Castle Lane, he enquired if the planning application had been received by the Parish Council. This was confirmed.

11.0 PLANNING:

11.1 Review of applications: Applications were brought to the attention of Nunthorpe Parish Councillors for discussion/decision. The Chair stated that the Planning Group had been formed and would look at the below applications received, the majority of applications had not been received by the Parish Council. Mr Mullen stated that he would feed his reports to both the Community Council and the Parish Council.

11.1.1 Single storey extension to rear. 36 Collingham Drive Ref. No: 18/0255/FUL | Received: Mon 23 Apr 2018 | Validated: Wed 25 Apr 2018

11.1.2 Proposed rear extension and alterations. removal of existing garage and construction of new open timber carport 35 Marton Moor Road Ref. No: 18/0254/FUL | Received: Mon 23 Apr 2018 | Validated: Tue 24 Apr 2018

11.1.3 First floor extension and porch alterations 11 Collingham Drive Ref. No:18/0242/FUL Received: Wed 18 Apr 2018 | Validated: Thu 19 Apr 2018

11.1.4 Single Storey Rear and Side Extension 3 Egton Avenue Ref. No: 18/0234/FUL | Received: Mon 16 Apr 2018 | Validated: Mon 16 Apr 2018

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 2nd May 2018

11.1.5 Removal Of Existing Roof To Allow For New Roof With Higher Pitch and Dormers To Front. 1 no Roof light to Front and 3no to Rear. Part Demolition Of Existing Outbuildings and Offshoot to allow for new single Storey Extension with Canopy and Detached Single Storey Double Garage. Ryehill Farm House Brass Castle Lane Ref. No: 18/0201/FUL
Received: Tue 03 Apr 2018 | Validated: Thu 05 Apr 2018

11.1.6 Single storey extension to front 17 Matfen Avenue Ref. No: 18/0197/FUL | Received: Tue 03 Apr 2018 | Validated: Thu 05 Apr 2018

11.1.7 Installation of perforated roller shutters (replacement of solid roller shutters) 94 The Avenue Nunthorpe Ref. No: 18/0199/FUL | Received: Tue 03 Apr 2018 | Validated: Wed 04 Apr 2018

11.1.8 Single storey extension to rear. 7 Wyke Lane Ref. No: 18/0195/FUL | Received: Mon 02 Apr 2018 | Validated: Tue 10 Apr 2018

11.1.9 single storey extension to front 5 High Gill Road Ref. No: 18/0188/FUL | Received: Tue 27 Mar 2018 | Validated: Tue 03 Apr 2018

11.1.10 Two storey extension at side (replacing existing), two storey and single storey extensions at rear including new terrace (demolition of existing conservatory), external alterations to front elevation. 119A Guisborough Road Ref. No: 18/0187/FUL | Received: Tue 27 Mar 2018 | Validated: Wed 28 Mar 2018

With no further business to discuss, the Chair closed the meeting at 9pm and thanked Members for their attendance.