

**Nunthorpe Parish Council**  
**Minutes of Meeting Held Wednesday 13<sup>th</sup> May 2015**

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**PRESENT:**

Ken Tomlinson (Chair), David Leyland (Vice Chair), Charles Morrish, John Harrison, Stephen Thomason, Gamini Wijesinghe, Jo Turner.

**IN ATTENDANCE:**

Lesley Tomlinson (Community Council), Ian Pinkney (Resident), Ward Cllr. McGloin (PT), Paul Turner (resident), Angela Livingstone (NPC Clerk).

**1.0 APOLOGIES FOR ABSENCE:**

None.

Parish Councillors stated that the attendance of the Ward Councillors is welcome, and is seen as a benefit. Clerk confirmed that both Ward Councillors have been invited to the meeting and that she would send further information to Jon Rathmell in hope of a reply.

**ACTION: Clerk**

**2.0 CORRESPONDENCE:**

2.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

- Call from resident regarding fence and extension at 80 Cookgate
- Call from resident re speeding on Rookwood Road
- Invoice from NALC renewal of membership
- Email from CTP for councillor/chairman training
- Invoice/renewal documents from Zurich Insurance
- Email to and response from P Wilson MC re lake
- Email to and from resident re dog fouling
- Emails from NALC
- Call for funding from Lisa McGhee
- Emails to & from MC re Road maintenance works
- Email to Great Ayton Clerk re bridge repair in Nunthorpe Village
- Email from Thirsk Area care re commencement of work
- Email to new Ward Councillors inviting them to meeting
- Remittance advice from HMRC £75.65
- Letter of thanks to outgoing Ward Councillors

2.2 80 Cookgate – Following a planning application in 2010 and an objection from the Parish Council a condition had been imposed that the front fence be removed after a four year period. No application has been received by Middlesbrough Council for further work. Members agreed that Cllr Leyland should discuss further with Bob Mullen and progress with the Clerk.

**ACTION:Cllr Leyland/Clerk**

2.3 Litter bins – Clerk advised they had not contacted the Council regarding a bin on Mallowdale as they awaited a decision on any further requirements. The resident who complained about lack of bins discussed a location, to which the Clerk suggested a placing a bin at the bus stop opposite the War Memorial. Ian Pinkney felt that a bin further down Dixons Bank was required and showed photographs of numerous dog litter bags left in the hedgerow.

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Cllr Leyland proposed that a suggested location map is agreed between the Clerk and Ian Pinkney and circulated, seconded by Cllr Thomason and agreed by all.  
**ACTION:Clerk**

2.4 Bridge repairs, Nunthorpe Village - Clerk advised that the road past the bridge would be closed for 5 days from 18<sup>th</sup> May 2015 whilst repairs are carried out, during which time diversions would be in place.

**3.0 ANY OTHER BUSINESS:**

Polo Field Hedge – Cllr Harrison proposed that a letter is sent to Middlesbrough Council Highways Dept highlighting the safety issue involved due to the hedges being overgrown and obscuring the road sign, seconded by Cllr Leyland and agreed by all. **ACTION:Clerk**

Cllr Harrison proposed that a letter is sent to Bill Smith of Chandlers Ridge Academy before his retirement acknowledging his commitment over the past 30 years. Seconded by Cllr Leyland and agreed by all. **ACTION:Clerk**

**4.0 MINUTES OF THE PREVIOUS MEETINGS:**

Cllr. Harrison proposed that the minutes of the previous council meetings held on 1<sup>st</sup> April and 14<sup>th</sup> April 2015 were a true and correct record, seconded by Cllr. Morrish. Members voted and agreed. Chairman signed the minutes. Copies of the minutes were passed to the Community Council.

**5.0 MATTERS ARISING FROM THE MINUTES:**

Grumpy Gardeners – Members all felt that the gardening group should look at obtaining insurance to cover any equipment and liability. Cllr Leyland to progress with the local school if a lawnmower could be stored on site and Clerk advised that a new grant request form should be completed for any requirements. **ACTION:Cllr Leyland**

**6.0 FINANCE/RENEWAL OF INSURANCE AND MEMBERSHIP OF NALC:**

Clerk presented monthly financial report, which all members agreed as correct.

6.1 Expenditure since last meeting:

Parish Clerk April	£ 291.23
Expenses (ink/paper)	£ 47.59
Room Hire (April)	£ 19.50
Zurich Insurance renewal	£ 243.80
NALC membership fees	£ 381.80

6.2 Cash to Bank

Middlesbrough Council precept	£ 7263.00
HMRC VAT reclaim	£ 75.65

6.3 Liabilities - 3 Boundary Stones £ 3900.00

6.4 Clerk advised that all documents have been displayed, then tabled all audit information and asked Parish Councillors if they agreed with the details provided and shown on the audit return.

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Cllr Harrison proposed that the information given was correct, seconded by Cllr Leyland and agreed by all. Clerk to have accounts internally audited by B Wade.

**ACTION: Clerk**

6.5 Clerk asked members if they wished to continue the membership with NALC. Cllr Leyland proposed that this is a worthwhile service which provides advice and up to date guidance and legal documents, seconded by Cllr Tomlinson and agreed by all.

6.6 Clerk confirmed that insurance costs had not increased and proposed that insurance was to be renewed with Zurich insurance. All members agreed.

6.7 Clerk advised that the printer is not working and advised that a new printer will be purchased.

**ACTION: Clerk**

Clerk to send cheques.

**7.0 S106 MONIES/NUNTHORPE PARK:**

Ward Cllr McGloin said that she is unable to progress this at present. Cllr Tomlinson felt that C Gibben from Middlesbrough Council was progressing this and that the Parish Council and Steering Group had made their views clear that only one site was wanted. Cllr Leyland felt that as a statutory body the Parish Council should make contact in June to have an input prior to the master plan being finalised.

**8.0: PROJECTS:**

Notice boards – Clerk confirmed that she feels that a notice board is needed for legal notices and is trying to make contact with two local Parish Councils to ascertain where they have obtained their new notice boards from and will progress further. Lesley Tomlinson confirmed that the Community Council were happy to contribute towards a joint notice board.

**ACTION: Clerk**

Silverwood Band event – Cllr Leyland said that he would progress this event for July and all agreed that a newsletter would be required prior to this **ACTION:Cllr Leyland**

**9.0 TREE FELLING POOLE LAKE:**

Cllr Tomlinson apprised the new Parish Councillors of the details to date.

**10.0 ROAD MAINTAINENCE:**

Cllr Leyland advised that the council changes their scheduled road maintenance list every 6 months and does not feel that the service being given is acceptable. Ward Cllr. McGloin stated that she intends being involved in this matter. Clerk to forward Road Maintenance list which the Parish Council have received together with responses from the newsletter from residents. All were in agreement that the Ward Councillors, Parish Council and Community Council should work together on this.

**11.0 VICARAGE DEVELOPMENT/WAR MEMORIAL:**

Cllr Harrison suggested asking the developer if a compost area can be made available for waste from the War Memorial. Members all agreed that Cllr Leyland and Bob Mullen should discuss with the developers.

**ACTION: Cllr Leyland**

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**12.0 NEWSLETTER:**

Clerk stated that she was happy to organise a newsletter prior to a Silverwood band event in July if this is organised and that this should include details of the event, the need for more Parish Councillors and wording from the Chairman stating who the elected Parish Councillors are, together with items that the Parish Council have been involved in. Cllr Turner confirmed that this is an area that she is interested in becoming involved with.

**13.0 PLANNING APPLICATIONS – PLANNING COMMITTEE FEEDBACK:**

Review of previous applications: A Report summarising the status of previous applications compiled by the NPC Advisor was circulated in advance of the meeting. Applications were brought to the attention of the full NPC requiring discussion/decision.

**Planning Applications;**

10 Wyke Lane - All agree this application complies with the Nunthorpe Design Statement and Middlesbrough Urban Design Supplementary Planning Document.

3 Silverdale – Members discussed the proposed rendering and the terracing effect, Cllr Leyland to confer with Clerk regarding a comment. **ACTION:Cllr Leyland/Clerk**

Treetops Croft Drive – All agree this application complies with the NDS and local plan.

Rear of 188 Guisborough Road – Parish Councillors Turner and Tomlinson expressed an interest.

Members discussed the numerous applications made for this site. The first application in 2009 had outline planning approval with reserved matters for a bungalow and no intensification of access. A further application in 2014 for a four bed roomed house was refused on the over intensification of traffic usage. Cllr Turner added that the Planning Committee had been dismissive of the Nunthorpe Design Statement and following a recent site visit had stated that the visibility problems could be addressed by the Council. She added current problems with the area being used as a tip and rubbish being burned for which a neighbour has submitted a complaint. She stated that E Vickers from Middlesbrough Council had confirmed that the designers had been in contact with them.

Cllr. Leyland said that this new application for a three bed roomed house with single garage was the same footprint as the previous application and proposed that an extension of two weeks be requested and Cllr Leyland will speak with Bob Mullen for any further points prior to the previous letter dated 25<sup>th</sup> November 2014 being updated. Seconded by Cllr. Morrish and agreed by all.

It was suggested that Mr Turner discuss the traffic situation with Rob Farnham of Middlesbrough Council, that he writes to Environmental Health and Planning stating that the land is being used for non-residential purposes and that the legal position of the previous public footpath is looked into. **ACTION: Cllr Leyland/Clerk**

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With no further business to discuss, the Chair closed the meeting at 9.05pm thanking Members for their attendance.