

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 6th June 2018

PRESENT:

Ken Tomlinson (Chair), Charles Morrish, Stephen Thomason, Frank Robinson, David Leyland, Dave Tate, Morgan McClintock

IN ATTENDANCE:

Angela Livingstone (NPC Clerk), Mr Mullen – Advisor, 1 resident

1.0 APOLOGIES FOR ABSENCE:

John Harrison, Mieka Smiles, Ward Cllr McGloin

2.0 CLERKS REPORT ON CORRESPONDENCE:

2.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

- 2.5.18 email to Planning Policy and Ward Cllrs(Marton/Nunthorpe) re Millbrook site traffic
- 3.5.18 ref 942 emails from B Mullen re Redcar & Cleveland Local Plan
- 3.5.18 ref 943 email from Cllr Rathmell re MC planning meeting discuss David Wilson Homes site
- 5.5.18 L215 letter to cheque to Friends of Chandlers Ridge for grant
- 5.5.18 Email & letter to Nunthorpe & Marton Knitters re grant
- 6.5.18 ref 944 GDPR information
- 6.5.18 ref 945 minutes from NMPFA AGM
- 8.5.18 ref 946 draft of David Wilson Homes article
- 10.5.18 ref 947 email from MC planning application 7 Bedford Road
- 10.5.18 ref 948 email from MC weekly planning applications list
- 10.5.18 ref 949 email from Hardwick in Partnership – Neighbourhood Planning event
- 11.5.18 ref 950 email to Cllr Rathmell & response re next planning meeting
- 12.5.18 ref 951 email from resident re Dixons Bank, noise mitigation information
- 15.5.18 email to Mayor Budd, L Young & R Farnham MC, enquiring details of Arup investigation/Dixons Bank cons.
- 17.5.18 email letter L216 to Ward Cllr Rathmell regarding recent correspondence
- 18.5.18 ref 952 Police newsletter
- 18.5.18 ref 953 website contact re conduct of Ward Cllr Rathmell
- 18.5.18 ref 954 website contact invite to meet new chair at NMPFA
- 18.5.18 ref 955 email from MC weekly planning applications list
- 25.5.18 ref 956 email from MC consultee details for Middlesbrough Local Plan 2018
- 25.5.18 ref 957 email from MC weekly planning applications list
- 25.5.18 ref 958 invite to attend wool collection from Knitters group
- 26.5.18 thank you card received from Nunthorpe and Marton knitters group
- 28.5.18 ref 959 email from resident re Redcar & Cleveland Local Plan traffic counters gazette article
- 28.5.18 ref 960 email from resident response from Simon Clarke re Dixons Bank Highways proposal
- 30.5.18 ref 961 email from Redcar & Cleveland Council, advise of adoption of Local Plan
- 30.5.18 ref 962 email MC concerns regarding 2 Box Drive TPO planning application
- 30.5.18 email MC request for 2 papers copies of Local Plan consultation – denied
- 4.6.18 ref 963 copy of Community Council Executive meeting minutes
- 4.6.18 ref 964 report from B Mullen re MC Local Plan 2018
- 4.6.18 re-emailed grant forms to Cllr McGloin for Nunthorpe in Bloom, originally sent 28.1.18
- 4.6.18 email to Mayor Budd, L Young & R Farnham MC, enquiring details of Arup investigation/Dixons Bank cons.
- 4.6.18 email to P Clarke MC enquiring for update on South Middlesbrough Masterplan/Nunthorpe Park
- 5.6.18 ref 965 report on planning application 27 Collingham Drive
- 5.6.18 ref 966 email from Redcar & Cleveland Council re Local Plan & South Tees Plan adopted 24.5.18
- 6.6.18 ref 967 Ward Cllr McGloin report
- 6.6.18 ref 968 Rob Farnham MC response to query re Dixons Bank consultation/Arup report
- 6.6.18 ref 969 email from Cleveland Police, Lisa Stephenson requesting copy of email re Cllr Rathmell conduct
- 6.6.18 ref 970 email from Cllr Rathmell informing of contact from police as above

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 6th June 2018

6.6.17 ref 971 Ward Cllr Rathmell report

2.2 Cllrs discussed the useful reports received from the Ward Cllrs and asked that in future a separate agenda item be added for any reports from Ward Cllrs and the Community Council. The Clerk informed of an additional call from Ward Cllr McGloin informing of meeting with Northumbria Water and of their intention to close Guisborough Road for a 6-8 week period with diversions in place, the Clerk was asked if the Parish Council had received this information, this had not been received and the Clerk was asked to contact Northumbria Water for information. Ward Cllr McGloin had requested additional buses for the period. She had also informed of speed checks to be completed by the police in 4 locations. It was questioned if the Community Council would be advertising Nunthorpe in Bloom judging as in previous years. The Clerk was asked to enquire with the Ward Councillors and advertise.

ACTION: Clerk

2.3 A card was tabled from the Nunthorpe and Marton Knitters group, Councillors stated that it was nice to hear back when a grant was given.

2.4 Councillors discussed the conduct of students from Nunthorpe Secondary Academy. This had been mentioned in Ward Cllr McGloin's report. Cllr Thomason had emailed the Academy regarding the disorderly behavior and littering but received no response. The Clerk was asked to make contact with concerns.

ACTION: Clerk

2.5 The Chair stated that there had been contact through the website regarding Ward Cllr's Rathmell's conduct, the only comment from councillors was regarding if this was received from a resident as this person was unknown. He added that he had not intended mentioning this matter but the police had emailed requesting a copy of the correspondence, a Councillor suggested this should be referred to Middlesbrough Councils legal team. Councillors agreed that this should be sent direct to the police.

ACTION: Clerk

3.0 APPROVAL AND MATTERS ARISING – MAY MEETINGS:

3.1 Cllr. Leyland proposed that the Minutes of the council meetings held on 27th April and the AGM and monthly meeting on 2nd May 2018 and were a true and correct record, seconded by Cllr Robinson. Members voted and agreed. The Chair signed the minutes. Clerk to add to the Parish Council website.

ACTION: Clerk

4.0 FINANCIAL REPORT:

The Clerk presented the monthly financial report, which all members approved.

4.1 Expenditure since last meeting:

<u>Cheques paid</u>		<u>cheque no.</u>
Friends of Chandlers Ridge grant (agreed in May mtg)	200.00	001161
Room Hire June	13.00	001162
Parish Clerk May	307.57	001163
Staples – ink/paper	54.68	direct

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 6th June 2018

4.3 The Clerk informed that the VAT reclaim had been sent for 2017/18. This amounted to £144.20.

4.4 The Clerk had taken the completed accounts for 2017/18 to Mr Wade to complete an internal audit. This had been signed off. A question had arisen regarding the tax payable by the Clerk. The Clerk confirmed to Mr Wade and to Councillors that any tax/NI payments necessary were paid direct by herself quarterly from figures advised by the accountants. There had been an entry as part of the Clerks wages, which was for broadband/telephone calls and mileage, the Clerk had been advised to split this figure from her wages.

4.5 The Clerk had received a request for grant forms for the Nunthorpe in Bloom group. She had forwarded the forms and request for information which had previously been requested and sent in January to Ward Cllr McGloin.

5.0 REVIEW OF STANDING ORDERS:

The Chair stated that the observation of standing orders was raised some time ago. He added that there were a few items to examine. He informed members that the standing orders included all statutory items from the Local Government Act 1972 together with items which had been included for both good practice and to suit the Parish Council. The Clerk had forwarded an update to the standing orders from NALC and the Chair proposed that he look at this in depth with Cllr Robinson and submit in advance of the next meeting for all Councillors to read through and comment prior to approval at the July meeting. Cllr McClintock clarified that he was no longer required to be involved, this was confirmed.

ACTION: Chair/Cllr Robinson

6.0 GDPR REGULATIONS:

The Clerk informed that suggestions made the previous month for a Data Controller had not been successful and this obligation was for the full council. She reminded Councillors that it was the Council's obligation to ensure compliance. Mr Mullen stated that he had been involved in GDPR in some groups and that training would be available through Middlesbrough Council. The Chair agreed that he would take on the position. Cllr Leyland thanked the Chair for taking on this role and stated this should be reviewed in 6 months. The Clerk stated that she would forward all GDPR information together to the Chair. **ACTION: Clerk**

7.0 TRAFFIC INFRASTRUCTURE:

Emails had been received from the group of residents working on this matter. The Clerk had asked Middlesbrough Council for an update and the reply from Mr Farnham had suggested that the report would be considered by the Council's Executive on the 10th of July. Cllrs discussed making further contact with Simon Clarke and it was agreed that Cllr Thomason make plans for action if this plan was approved. Cllrs discussed the worth of inviting Simon Clarke to a meeting now that he was an MP as the previous discussions had been whilst he was a prospective candidate. It was felt that his support could be sought if it was felt that Middlesbrough Council were making decisions without due consideration to circumstances. The Clerk was asked to request a meeting to suit Mr Clarke's availability.

ACTION: Clerk/Cllr Thomason

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 6th June 2018

8.0 CLLR RATHMELL CORRESPONDENCE:

8.1 The Chair stated his view that he did not want to be discussing the matter further, there had been a letter sent to Ward Cllr Rathmell which had been agreed by the council, this letter had stated that if there was not a satisfactory reply then the matter would be taken to Middlesbrough Council Standards Committee. Minutes had been received from the Community Council Executive meeting where Ward Cllr Rathmell had stated that he did not intend to respond, this was seen to be unacceptable. From the letter Ward Cllr Rathmell was aware that not to reply would result in the matter going to Middlesbrough Council. There was no option other than to refer this as previously agreed. Cllr Leyland questioned that the information came from the Community Council not Ward Cllr Rathmell, he felt the information should come from the Ward Cllr direct and this should not be further progressed, he used the phrase that Cllr Rathmell was "like a dog with a bone. The Chair stated that Ward Cllr Rathmell had stated in the same minutes that he would be attending this evening. It was agreed that there had been the opportunity to respond. Cllr Tate stated his concern that passing this to Middlesbrough Council would make the issues continue. Councillors discussed that the minutes from the Community Council Executive meeting insinuated that the issues were caused by the Parish Council, to leave this matter would be to accept the comments made. The Chair stated that he would use the letter already agreed and sent by the Parish Council as a proposal, that the correspondence be sent to Middlesbrough Council standards committee. This was passed with 4 in favour and 3 against **ACTION: Clerk**

9.0 MIDDLESBROUGH COUNCIL 2018 LOCAL PLAN, 'PREFERRED OPTIONS' CONSULTATION:

A report on the Local Plan had been sent by Mr Mullen, Councillors thanked him for the report and discussed this. Mr Mullen stated that Middlesbrough Council had met with the Parish Council on some past consultations. The calculation of housing stated the need for an extra 680 homes, an independent assessment only identified 425 homes needed. Cllr McClintock reminded members of a previous discussion that Middlesbrough was a tiny area compared to neighbouring authorities and felt that it shouldn't need to build at the same rate as the larger areas. There should be a Tees Valley wide review. It was proposed and approved that the Chair, Cllr Thomason and Cllr McClintock should draft a response and attend a consultation event. **ACTION: Cllrs Tomlinson, Thomason & McClintock**

10.0 REDCAR AND CLEVELAND LOCAL PLAN:

Cllr Harrison had previously been involved in looking at issues arising in the Redcar & Cleveland area. The Clerk was asked to enquire if Cllr Harrison was still able to commit to this action. **ACTION: Clerk**

11.0 PROGRESS REPORT ON PROJECTS:

11.1 War Memorial

11.1.1 Mr Mullen informed that he was awaiting three quotations for the work, he felt that the first deadline of 30th June would be too soon and the information would be submitted at the deadline scheduled three months later. Cllr Leyland stated that he, Cllr Robinson and Mr Mullen would continue with this project and report information to the Parish Council. The Chair stated that the War Memorial was currently in need of some work and felt this needed

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 6th June 2018

addressing. Cllr Leyland stated that he would bring suggestions to the July meeting. Cllr Robinson stated that any work completed would be obsolete when the contractor took all of the paving up whilst the work was completed. It was agreed that someone could reduce the current planting and tidy in readiness for the November services. Longer term planning would be completed by the War Memorial group. **ACTION: Cllr Leyland**

11.1.2 Mr Mullen stated that there had been some doubt on the ownership of the land near the War Memorial, it had been confirmed that Middlesbrough Council owned the land which the fence erected on and he had put forward a proposal to them to plant hedging. They had declined paying towards this but had given permission for the work to be completed. Hawthorn hedges were suggested, however Mr Mullen informed that laurel hedging would give an evergreen covering. Cllr Tate was asked to obtain prices for this project.

ACTION: Cllr Tate

11.2 The Avenue play area/Play area equipment/signs/CCTV/maintenance

11.2.1 Information circulated by Cllr Tate showed that the large slide in the play area had been repaired. The Chair stated his thanks to those involved in requesting the improvement of the area and stated that it was vastly improved. Cllr Leyland suggested that Middlesbrough Council were thanked for the work, with an enquiry on the maintenance schedule of the play equipment and the grassed and planted areas. He stated that an enquiry regarding if the CCTV was working should also be made. Cllrs approved that Cllr Leyland draft a letter.

ACTION: Cllr Leyland

11.2.2 Cllr Tate had circulated a request to have the small slide replaced which was in need of updating. He informed that Denise Rooney had taken a role of Head of Parks and proposed writing a letter to see if the council would replace or if they would take over liability and maintenance if purchased by the Parish Council. Cllr McClintock stated that there had been £500 returned when the Fun Day had been cancelled, this could be used towards something for the children. An idea of placing a plaque stating provided by the Parish Council was voiced. There were concerns regarding setting a precedence with purchasing something which should be provided by the unitary authority. It was approved that Cllr Tate draft a letter.

ACTION: Cllr Tate

11.3 Tree planting project

It was agreed that the Parish Council would concentrate on planting hedging in front of the fence at the war memorial as a first step. Cllr Leyland stated that he would look at the planting in future of 6 more trees on Mallowdale. **ACTION: Cllr Tate/Cllr Leyland**

11.4 Noticeboard – The Avenue

Cllr Leyland informed that the noticeboard was now in the correct location and he held the keys, which were the same as previous keys. He added that he had removed notices from the board at the Railway Station which the Clerk had displayed showing contact details for the Parish Council, Ward Cllrs and the Community Council. He would replace these asap to ensure contacts were available. He informed that the new noticeboard should be used the same as the one at the Railway Station to display notices from local groups. There was an idea voiced of advertising the new Premier Stores in the board, Cllrs felt this was pointless as it was opposite. It was agreed that the Clerk should have control over what was appropriate to display. **ACTION: Cllr Leyland**

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 6th June 2018

11.5 Website/Facebook

Concerns were voiced that the website and Facebook site were still not working well.

11.6 Nunthorpe Park/South Middlesbrough Masterplan

The Clerk had sent an enquiry to Paul Clarke at Middlesbrough Council, there had been no response. A further enquiry would be made. **ACTION: Clerk**

11.7 Silverwood Band event – Thursday 5th July

Cllr Leyland had organised a date with the band and the Nunthorpe Institute. He asked for support and assistance at the event with the chairs.

11.8 New Projects - Photograph competition/calendar

Cllr Leyland had not yet progressed this matter.

ACTION: Cllr Leyland

12.0 AVENUE SHOPS

Councillors discussed that the new Premier Stores would open in the next few weeks, The Chinese had closed but there were plans for further development. Information was discussed that the Naughty Habit at the shops on Guisborough Road, was looking to apply for an alcohol licence.

13.0 CARE IN THE COMMUNITY

Cllr Leyland had requested that this be an agenda item and stated that as a group there should be more care for the older people in the community. Cllr Robinson agreed that he had heard of other councils looking at this initiative, it was agreed that councillors gave this matter some thought. **ACTION: Councillors**

14.0 COMMUNITY COUNCIL

14.1 Cllr Leyland had requested this agenda item and asked if the Parish Council was working as well as it could with the Community Council. He stated that minutes had been received from the Executive Committee for the first time and asked if a joint newsletter should be considered again. He added the idea of having dual roles, it was agreed this was already covered as Cllr Tate was the Vice Chair at the Community Council and Cllr Leyland attended both. Mr Mullen had also recently started attending the Parish Council meetings. Cllr McClintock stated that he was delighted to see the Executive minutes being shared. He added that he hadn't recently received a newsletter and had been unaware when the meeting was being held, he felt that all residents should be given the opportunity to get involved. It was confirmed that leaflets had been delivered and social media posts had shown the meeting details, it was reported that there had been 30 attendees, this was the AGM where Executive members had been elected. Mr Mullen informed that the meetings were held the same as the previous Community Council with a meeting every 2 months with a newsletter sent the week before each meeting. There had been two executive meetings already and members were still to be co-opted to the executive committee.

14.2 The Chair questioned that the Executive minutes stated that there would be an attempt to normalise the relationship. Cllr Leyland stated that there had been a bad relationship with

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 6th June 2018

the old Community Council Executive committee on numerous occasions which he could not immediately list, the Chair refuted this. Cllr Morrish felt that the previous Chair of the Community Council may have taken too much control rather than having more people involved.

14.3 Members discussed that the Executive Committee of the Community Council were happy to work together with the Parish Council, Ward Cllr Rathmell had clarified that any issues were between him and the Parish Council. The Chair reminded members that following Ward Cllr Rathmell's appointment as Chair he had welcomed the change and hoped for continued work together. Members discussed that historically there were no issues with the two groups working together and supporting one another.

14.4 Cllr Tate agreed to take on the role of cross representation between the groups. He would be the link as he attended both meetings. All members agreed the need for closer working between the two groups to cover a range of separate matters.

15.0 DEVELOPMENT WORKING PARTY:

Mr Mullen informed that Middlesbrough Council were referring to the development between the bypass and Guisborough Road as Nunthorpe Grange, this was to be brought forward following the completion of the Prissick to Longlands relief road.

Cllr Tate left the meeting.

16.0 PLANNING:

16.1 Review of applications: Applications were brought to the attention of Nunthorpe Parish Councillors for discussion/decision. The Chair reminded that the planning subcommittee was now involved in all planning matters and reported any concerns to the full council. They then circulated any comments. Cllr Leyland informed that from the following list of planning applications, the Parish Council had commented on 27 Collingham Drive. Mr Mullen informed that as advisor he checked the planning portal daily and fed any comments to the group.

- Single storey extension to rear - 27 Collingham Drive - Ref. No: 18/0345/FUL | Received: Wed 23 May 2018 | Validated: Wed 30 May 2018
- Discharge of Conditions 9 (Surface water drainage - Highway) and 10 (Surface Water Drainage LLFA) of application 17/0258/RES - Grey Towers Farm Stokesley Road Nunthorpe - Ref. No: 18/0323/DIS | Received: Mon 14 May 2018 | Validated: Wed 16 May 2018
- Proposed Felling of 1 No Beech Tree - 2 Box Drive - Ref. No: 18/0318/TPO | Received: Fri 11 May 2018 | Validated: Fri 18 May 2018
- Two storey extensions to front and first floor extension at side - 38 Moor Park - Ref. No: 18/0311/FUL | Received: Wed 09 May 2018 | Validated: Wed 09 May 2018
- Extension of existing raised decking and patio area to rear - 7 Bedford Road - Ref. No: 18/0289/FUL | Received: Wed 02 May 2018 | Validated: Fri 04 May 2018

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 6th June 2018

•Crown thinning, crown reduction, crown raising and felling works to various trees including Beech, Poplar, Sycamore, Ash, Oak and Horse Chestnut trees in front Garden - 200A Guisborough Road - Ref. No: 18/0287/TPO | Received: Tue 01 May 2018 | Validated: Wed 02 May 2018

With no further business to discuss, the Chair closed the meeting at 9.10pm