

Nunthorpe Parish Council

Minutes of Meeting Held Monday 7th June 2017

PRESENT:

Ken Tomlinson (Chair), Charles Morrish, John Harrison, Stephen Thomason, David Leyland, Frank Robinson, Morgan McClintock.

IN ATTENDANCE:

Angela Livingstone (NPC Clerk), Ward Cllr Rathmell.

1.0 APOLOGIES FOR ABSENCE:

All Parish Councillors were present.

The Clerk advised that Ward Cllr McGloin had indicated that she would arrive late. Apologies had been received from Mrs Lesley Tomlinson, secretary of the Community Council. Ward Cllr Rathmell apologised that he would need to leave the meeting early.

2.0 COOPTION OF NEW PARISH COUNCILLOR:

Cllr Tomlinson welcomed Morgan McClintock, he stated that Mr McClintock had attended a number of meetings of the Parish Council to allow understanding of the group. Cllr Harrison proposed that Mr McClintock be appointed as a Co-opted Parish Councillor. This was seconded by Cllr Thomason and agreed by all Councillors who welcomed Mr McClintock. Cllr McClintock signed the declaration of acceptance of office and was handed all relevant documentation by the Clerk.

3.0 CLERKS REPORT ON CORRESPONDENCE:

3.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

Correspondence May 2017

10.5.17	Email from Hardwick in Partnership re Battles Over – A nations tribute
10.5.17	Email from R&C Council re Local Plan submission
12.5.17	Email from MC P Clarke re update on Middlesbrough south masterplan/ Park
15.5.17	Email to MC V Mendum re Poole roundabout footpath progress
16.5.17	Email from MC C Orr re Poole roundabout footpath funding
22.5.17	Email from Nunthorpe Brownies and forwarded grant form
22.5.17	Email from S Ragg re training sessions
22.5.17	Email from B Thompson requesting Cllrs attend Knitters photo op at Boyes
22.5.17	Email from MC P Wilson re planning application at Orchard House
22.5.17	Email from Enrolex re cost for administering auto enrolment
23.5.17	Email to MC J McQuade re Avenue Noticeboard erection
23.5.17	Email to A Billington & response re Silverwood Band event
24.5.17	Planning application from 24 Collingham Drive
26.5.17	Call to Pension regulator and email to Enrolex advising on administering pension
26.5.17	Planning application 3 Nunthorpe Gardens
29.5.17	Grant application from Friends of Chandlers Ridge for summer fayre
29.5.17	Email from B Mullen re MC Local Plan 2018 SHLAA
30.5.17	Email to and response from Whernside resident re surface improvement
30.5.17	Email from Hardwick in Partnership re Plant a Tree charter legacy tree
30.5.17	Email from Hardwick in Partnership re NALC planning guide

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- 3.6.17 Letters to Mallowdale residents re tree planting
- 4.6.17 Email to MC V Mendum re Road and Footpath maintenance
- 5.6.17 Email to MC C Bates/A Turner re Polo field hedge obstructing signs
- 5.6.17 Email from Ann Graham re Alzheimer's Society fundraising 10th June
- 5.6.17 Email to and response from MC P Clarke re Nunthorpe Park/South Middlesbrough master-plan
- May Emails from Hardwick in Partnership

3.2 Redcar & Cleveland Council Local Plan submission

Cllr Tomlinson asked Cllr Harrison to progress this item and see what impact there would be on Nunthorpe. Mr Mullen was mentioned as a contact who may have already completed work on this. **ACTION: Cllr Harrison**

3.3 Photo opportunity

In response to a request from Mrs Thompson. Cllr Tomlinson and Cllr Leyland had attended Boyes for advertising for the Knitters group. Ward Cllr Rathmell reminded Councillors of the event planned at Fork in the Road on 10th June from 10am till 1pm.

3.4 Enrolex

The Clerk advised that the Pensions Regulator informed that Enrolex had been appointed via Chuhan and Singh. Following advice received the Clerk had emailed Enrolex informing that their service was not required to administer the pension and had been informed of the process to take going forward. Parish Councillors agreed the steps the clerk was taking.

3.5 MC Local Plan 2018 SHLAA

Mr Mullen had sent an email regarding Middlesbrough Council SHLAA. Councillors proposed that an email of thanks be sent to Mr Mullen with a request to continue progressing and passing on the information. **ACTION: Clerk**

3.6 Whernside resident query

Cllr Leyland informed that he would progress this matter and advise of findings. **ACTION: Cllr Leyland**

3.7 Plant a tree legacy

Councillors agreed that additional planting was already underway and did not want to progress this item. Cllr Leyland confirmed that other grants were available and further initiatives could be progressed later.

4.0 APPROVAL AND MATTERS ARISING – MAY MEETINGS:

4.1 Cllr. Leyland proposed that the Minutes of the council meeting held on 15th May 2017 were a true and correct record seconded by Cllr. Robinson.

4.2 Cllr. Leyland proposed that the Minutes of the council AGM meetings held on 15th May 2017 were a true and correct record seconded by Cllr. Harrison.

Members voted and agreed. The Chairman signed the minutes. Clerk to add to the Parish Council website and forward to Middlesbrough Council website. **ACTION: Clerk**

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The following items were discussed from the past minutes:

4.3 Road Safety meeting - Chandlers Ridge Academy – Arising from Item 2.2

Attendees included representatives from the School, Ward Councillors, Police, Traffic Unit, and Middlesbrough Council officer Mr Farnham. Cllr Tomlinson had attended on behalf of the Parish Council to discuss resolving the car parking problem. Suggestions had been made including eventually a new crossing at the top of Clevegate. In the shorter-term H markings to preclude parking in front of drives and additional double yellow lines would be introduced. Double yellow lines could be parked at for up to 10 minutes without tickets. A designated safer route to school had been identified. Ward Councillor Rathmell informed that he had been speaking with Sam Smiths brewery regarding opening up the car park at the Brunton Arms, they wanted assurances from the police to agree to monitor the car park hourly to ensure that past issues with cars parking up on an evening did not become a reoccurrence. An initiative with David Wilson homes was being looked at to fund bollards aimed at parking.

4.3.1 Cllr Tomlinson informed that at the meeting there had been discussions regarding anti-social behaviour with gangs of youths at High Gill. Police had been involved.

4.3.2 Councillors agreed that with parking outside of schools there were two issues, parking and behaviour/conduct at all three schools.

4.3.3 Councillors enquired if there would be consultation regarding the yellow lines. Cllr Tomlinson stated that the purpose of the meeting had been to consult with the attendees of the meeting. Members agreed that residents should be consulted, members stated that a feature of Nunthorpe included the lack of signs and yellow lines. Councillors commented that the current conduct of drivers may result in drivers ignoring the initiatives. It was felt that the road traffic legislations should be consistently applied with fines given for parking on corners. Ward Cllr Rathmell stated that police were looking at all three local school areas.

(Ward Cllr Rathmell left the meeting)

4.3.4 A proposal was brought forward that the Parish Council did not agree with yellow lines and asked that police and traffic wardens use existing legislation to prevent motorists blocking footpaths and parking on corners. This was seconded and agreed with all but one councillor who was against the proposal. Members discussed that the yellow lines would push issues to different areas and would create issues for visitors. A councillor enquired what zig zag lines represented, this was advised to be no stopping at any time. The Clerk was asked to advise Mrs Turner from Chandlers Ridge of this discussion. **ACTION: Clerk**

5.0 FINANCIAL REPORT:

The Clerk presented the monthly financial report, which all members agreed as correct.

5.1 Expenditure since last meeting:

Monies paid

amount cheque no.

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Nunthorpe working together knitters grant	500.00	001109
Room Hire May	13.00	001110
Parish Clerk May Wages	301.55	001111

5.1.1 Prior to the meeting the Clerk had forwarded details of accounts for the year end. Cllr Tomlinson agreed the details shown in the governance statement this was seconded by Cllr Harrison and approved by all Councillors.

5.1.2 Cllr Harrison agreed that the figures shown on the annual return were a true reflection of the year end accounts; this was seconded by Cllr Tomlinson and approved by all Councillors. The Clerk was asked to ensure that all accounts were available for public inspection and to forward accounts and the annual return to the internal auditor.

ACTION: Clerk

5.1.3 Chuhan and Singh Accountants had sent invoices in November, January and May. Each invoice was a fee of £45 plus VAT for providing a payroll service. The Clerk had queried each invoice and had received no response. Cllr Harrison advised that his previous contact at the company had retired and a charge may be imposed. The Clerk advised that she would continue to progress a way forward.

ACTION: Clerk

5.2 Grant requests

(Ward Cllr McGloin entered the meeting).

5.2.1 A Request had been received from Friends of Chandlers Ridge Academy, Cllr Tomlinson advised an interest as his wife was a Director of the school. He stated that a Chandlers Ridge summer fayre had been offered to the community and supported by the Parish Council for a number of years and he felt that it went towards no fayre being offered by the Parish or Community Councils and proposed this was supported. Cllr Harrison seconded this and the grant of £350 was approved with two absentions.

ACTION: Clerk

5.2.2 The Clerk informed that a grant form had been requested and sent to the 5th Nunthorpe Brownies.

6.0 NEWSLETTER:

6.1 Cllr Leyland stated the need for a newsletter and felt that the Chairman's annual report should be added. He added that the same printing and delivery companies who previously were involved could be used. Councillors suggested contacting who local resident who completes work for the Evening Gazette. Cllr Tomlinson stated that Mrs Turner had offered to support the Parish Council with articles. All agreed the need to identify articles to use.

6.2 Ward Cllr McGloin asked that any newsletter did not clash with the community council newsletter. Councillors asked if there was a newsletter going out prior to the 13th July would they advertise the Silverwood Band event. Ward Cllr McGloin stated that she would help if she could. It was noted that the Community Council still did not enter any details regarding the Parish Council.

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6.3 All members agreed the need to advertise on the noticeboards, website and newsletter and were happy to pay a small amount to progress this.

7.0 PROGRESS REPORT ON PROJECTS:

7.1 War Memorial

Mr Mullen continued to progressing this.

7.2 The Avenue play area/park

Ward Cllr McGloin informed that she had requested Middlesbrough Council to replace fencing and attend tubs and shrubs. Notices were to be erected regarding dog litter at Stainton Way park, other notices were also to be erected. She commented that the Parish Council tubs needed attention this was acknowledged and informed to be awaiting the noticeboard erection.

7.3 Mallowdale Trees

Following letters being delivered to further homes, 2 residents had placed objections. Some residents had thanked the Parish Council for the efforts. Parish Councillors agreed to go ahead with planting the trees identified where no objections had been lodged.

ACTION: Cllr Leyland/Cllr Tomlinson

7.4 Noticeboard – The Avenue

Middlesbrough Council had requested further information, which the Clerk would provide and the noticeboard would be ordered when a response was received. **ACTION: Clerk**

7.5 Website

The Clerk advised that she was still adding items to the website but extra content would be appreciated.

7.6 Silverwood Band Summer Event

The event was organised for 13th July at 7pm. Any assistance to move chairs would be appreciated at 6.30pm. Ward Cllr McGloin was again asked if this could be added to the newsletter. Cllr Leyland stated this was not for profit and was intended to provide an event to bring Nunthorpe residents together. He added that a raffle and refreshments would be provided. The Clerk advised that she would print posters and tickets and distribute these and ensure this was advertised.

7.7 New projects

There were no new projects discussed.

8.0 NEIGHBOURHOOD PLAN/NDS ADDENDUM:

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Cllr Leyland advised that he would progress this and provide the Clerk with a report to circulate. **ACTION: Cllr Leyland**

9.0 POOLE ROUNDABOUT:

Middlesbrough Council had advised that the addition of a footpath was now on a list of jobs for completion when monies were available. Councillors agreed that this was a disability rights issue as crossing was not optional when in a wheelchair. Cllr McClintock stated that this should be completed alongside the current works to the new development. The Clerk was asked to forward details of emails to Ward Cllr McGloin for her to progress further. Cllr Thomason stated that the Parish Council had suggested that s106 monies were used for this work and asked what s106 monies were provided and where they were spent. Ward Cllr McGloin stated that she would find the information and send through to the Clerk. The Clerk was asked to contact Middlesbrough Council to progress the footpath further with regards to disability rights and a further letter asking for the current situation in Nunthorpe regarding s106 monies, enquiring what allocations there had been in the past 5 years and what was outstanding to be spent. **ACTION: Clerk**

10.0 NUNTHORPE PARK/ SOUTH MIDDLESBROUGH MASTERPLAN:

Councillors discussed that the Parish Council had waited for 18 months for plans for the park. Mr Clarke had advised the Clerk that he would be happy to attend a Parish meeting and the Clerk was asked to invite him to the July meeting. **ACTION: Clerk**

11.0 DEVELOPMENT WORKING PARTY:

11.1 Cllr Tomlinson asked Cllr Harrison if he would look at the impact on Nunthorpe from the Redcar and Cleveland masterplan. Cllr Harrison agreed to progress this and commented that the traffic at the top of Ormesby Bank onto Guisborough Road was mentioned on traffic reports daily. It was again queried if the neighbouring councils spoke with one another regarding impact of new developments. It was also queried if the local MPs were involved. The idea of involving the Tees Valley mayor was discussed again. Cllr McClintock felt that this was a strategic matter where the Tees Valley Mayor should be involved, especially with both sides of Nunthorpe represented by different councils. Cllr Tomlinson stated that the issues with traffic having reached saturation point were addressed to the Middlesbrough Mayor at the recent meeting. He asked if Cllr McClintock would find the responsibilities of the new Mayor and find information on the links between the unitary authority and the Tees Valley Mayor. He also asked if Cllr McClintock would write a letter to be circulated via the Clerk stating the problems together with issues with straddling two councils, with a view to inviting the new Mayor to a meeting. **ACTION: Cllr McClintock**

11.2 Cllr Robinson was requested to find information on numbers of homes built, sold and expected to be built at the Grey Towers Farm site. **ACTION: Cllr Robinson**

12.0 PLANNING:

12.1 Review of previous applications: Applications were brought to the attention of Nunthorpe Parish Councillors for discussion/decision.

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12.1.1 [Fell Leylandi and replant 2no willow trees and 1no Yew tree](#)

131A Guisborough Road TS7 0JE

This application was regarding tree felling, Parish Councillors had no comment.

12.1.2 [Single storey extension at rear](#)

3 Nunthorpe Gardens Middlesbrough TS7 0GA

Cllr Tomlinson reported that he had been unable to get information from the portal regarding this application. The clerk was requested to progress this. **ACTION: Clerk**

12.1.3 [Single storey extension to rear](#)

24 Collingham Drive Middlesbrough TS7 0GB

Members had looked at the application and agreed no comments were required.

12.1.2 [Crown reduction of various trees and felling of 1no Ash tree](#)

The Woodlands Gypsy Lane Middlesbrough TS7 0DP

This application was regarding tree felling, Parish Councillors had no comment.

12.2 Ward Cllr McGloin reported that she had spoken with council officers regarding completing tree surveys on trees, on the Avenue and on the Avenue field.

**With no further business to discuss, the Chair closed the meeting at 8.45pm
and thanked Members for their attendance.**