

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 7th February 2018

PRESENT:

Ken Tomlinson (Chair), Charles Morrish, Stephen Thomason, John Harrison, Morgan McClintock, Frank Robinson, Mieka Smiles

IN ATTENDANCE:

Angela Livingstone (NPC Clerk), 5 residents, Ward Cllr Rathmell

1.0 APOLOGIES FOR ABSENCE:

David Leyland, Ward Cllr McGloin

2.0 CLERKS REPORT ON CORRESPONDENCE:

2.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

- 10.1.18 tabled note from B Mullen re Parish Council procedures
- 10.1.18 ref 757 community grant application from J Rathmell for May event, holding letter sent
- 10.1.18 ref 758 email from D Tate regarding joining the Parish Council, holding letter sent
- 12.1.18 letter from HM Rev & Customs information regarding VAT return changes
- 13.1.18 ref 759 website contact re barking dogs, email from cllr to Mieka re social media
- 13.1.18 ref 760 email from B Mullen apologising for delivery of note and withdrawing as advisor
- 13.1.18 ref 761 reflection of 2017 email video from Tees Valley Mayor
- 13.1.18 ref 762 Invitation to David Wilson Homes consultation on site for additional homes 295 to 408
- 13.1.18 ref 763 weekly planning applications email from Middlesbrough Council
- 15.1.18 ref 764 email from MC re consultation policy on conversion of residential properties
- 15.1.18 ref 765 email from Hardwick in Partnership re GDPR information
- 18.1.18 ref 766 MC planning application 71 Clevegate
- 18.1.18 ref 767 email to cllrs re taking the lead on Nunthorpe traffic infrastructure proposal
- 18.1.18 ref 768 email to cllrs copy of code of conduct and standing orders for discussion at mtg (ref 678)
- 18.1.18 ref 769 email from B Mullen re steering group meeting date (ref 679)
- 18.1.18 ref 770 objection statement final to cllrs for approval (ref 680)
- 18.1.18 ref 771 Dixons Bank information from A Walker (ref 681)
- 18.1.18 ref 772 Dixons bank info from C Gordon (ref 682)
- 22.1.18 email to B Thompson enquiring regarding grant and forwarding application
- 22.1.18 email to Cllr McGloin sending grant application form & requesting info re Nunthorpe in Bloom application
- 22.1.18 ref 773 PFA minutes
- 22.1.18 email from resident re pot holes Guisborough Road, form completed on R&CBC website, response received by call and email
- 22.1.18 ref 774 war memorial news email
- 22.1.18 ref 775 weekly planning applications email from Middlesbrough Council
- 22.1.18 ref 776 planning application from MC land adjacent to Red Cottage Church Lane
- 23.1.18 invoice from Unique Leaflet distribution
- 22.1.18 email to MC requesting precept form, numerous emails
- 22.1.18 email to Hardwick in Partnership nomination for Buckingham Palace garden party
- 29/30.1.18 & 5.2.18 calls to Mayor Budd, no response
- 29.1.18 ref 777 steering group meeting notes from J Rathmell
- 29.1.18 ref 778 Hardwick in Partnership legal topic notes
- 30.1.18 ref 779 email to Hardwick in partnership re co-option and reply
- 30.1.18 email from resident re Guisborough Road pot holes, complaint to R&CBC, response and call back
- 31.1.18 invoice from Chuhan & Singh re payroll
- 31.1.18 ref 780 Local Air Quality Diffuser tube study from R&CBC to Cllr Leyland
- 31.1.18 ref 781 copy of letter from residents to MC Tony Parkinson re Dixons bank
- 1.2.18 ref 782 MC planning application Eastfield Farm
- 3.2.18 email to G Field re remedial work to play equipment at The Avenue play area

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 7th February 2018

- 3.2.18 email to R Farnham re unlit traffic island on Dixons Bank
- 3.2.18 email to B Roberts/W Cllr McGloin re public RoW closure
- 3.2.18 ref 783 information on CLCA meeting
- 3.2.18 ref 784 Cleveland police newsletter
- 3.2.18 ref 785 Hardwick in Partnership successful nominee info Buckingham Palace Garden party
- 5.2.18 ref 786 website contact from resident requesting call re Red House cottage planning
- 6.2.18 L209 objection statement sent by email to Mayor Budd, cc to W Cllrs, S Clarke, L Young and B Houchen
- 6.2.18 call from R Duce, re meeting with mayor, calling again tomorrow
- 6.2.18 email to and from Bryan McDermott re noticeboard erection, forwarded to Cllr Leyland to action
- 6.2.18 ref 787 War memorial news
- 6.2.18 ref 788 MC email re continued temporary closure of footpath 48
- 6.2.18 ref contact with Nunthorpe News requesting advert for Co-opting councillors
- 6.2.18 ref 789 Ward Cllr McGloin update
- 7.2.18 ref 790 email to P Wilson planning Red Cottage application queries
- 6.2.18 ref 791 email from R&CBC re potholes
- 7.2.18 ref 792 email from R Farnham MC re unlit traffic island/Chandlers Ridge/Dixons Bank

2.1 The Clerk informed that the report received from Ward Councillor McGloin showed that she had met with the Highways, Parks and Area Care dept. and showed flooding, grass verges, potholes and play equipment issues. She asked that the Parish Council make contact with a resident regarding the Planning Application at Red House Cottage (this request had also been received direct and actioned). She mentioned concerns regarding building work at 17 Grey Towers Drive.

3.0 APPROVAL AND MATTERS ARISING – JANUARY MEETING:

3.1 Cllr. McClintock proposed that the Minutes of the council meeting held on 10th January 2018 were a true and correct record seconded by Cllr. Harrison. Members voted and agreed. The Chairman signed the minutes. Clerk to add to the Parish Council website.

ACTION: Clerk

9.2 No matters arose from the minutes of the January 2018 minutes.

4.0 FINANCIAL REPORT:

The Clerk presented the monthly financial report, which all members agreed as correct.

4.1 Expenditure since last meeting:

<u>Cheques paid</u>		<u>cheque no.</u>
Unique Leaflet Distribution	66.00	001140
Parish Clerk January Wages	301.55	001141
Room Hire January	13.00	001142
Chuhan & Singh payroll fee for quarter	54.00	001143

4.2 Cllr Harrison stated that he was very happy with the accounts and the amount of work completed by the Clerk/RFO for the salary received, he stated concern that the payroll fee for Chuhan & Singh to complete requirements for one employee appeared high and he agreed to make contact with an alternative accountant to ascertain a cost.

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 7th February 2018

ACTION: Cllr Harrison

4.3 Budget approval 2018/19

The Clerk/RFO had completed figures showing the actual spend from the previous year, the predicted spend for the current year and a budget figure for 2018/19. The Clerk highlighted the larger than normal amount donated during the current year, but due to a healthy balance this was not a concern. The Chair asked Cllr Harrison if he was happy with the figures. Cllr Harrison proposed that the precept be £7,000 as per the budget presented, this was seconded by Cllr Morrish and agreed by all members. The Clerk was asked to send the precept request to Middlesbrough Council.

ACTION: Clerk

4.4 Grant Requests

4.4.1 Nunthorpe in Bloom

The Clerk confirmed that as instructed at the last meeting she had forwarded the grant request forms to Lesley McGloin with a note asking for more information on the finances and what would be purchased with the grant to ascertain an amount to be given. There had to date been no response.

4.4.2 Knitting group

Following a grant request being accepted at the Community Council, the Clerk had been asked to forward forms to Mrs Thompson enquiring if the Parish Council would be approached for grant. The Clerk had forwarded forms and received a message that quantities of wool were being calculated.

4.4.3 Family Fun Day & Educational Project

A grant request had been sent by Jon Rathmell on behalf of the Community Council and Mr Dave Tate. This fun day had been discussed at a previous meeting when the Parish Council had queried the originally suggested date of February and informed that a grant could not be offered to individuals. The request received was for work with schools, followed by a Fun Day on the weekend of 12th/13th May, being held at one of the schools or at Nunthorpe & Marton PFA. Cllrs were happier with the involvement of the Community Council, the amended date and the intention for a Royal Wedding theme. Ward Cllr Rathmell informed that the Community Council would match the grant amount and all advertising would jointly show both parties. Councillors questioned if all primary schools would be involved, this was confirmed, together with the involvement of groups for the elderly. It was also confirmed that Middlesbrough Council would cover all liabilities due to Ward Cllr. Rathmell's involvement. Councillors unanimously approved a grant of £500 but requested that progress reports were given on the event and information on what the monies paid for. The Chair stated that he supported community events and had been impressed with the Firework event in November.

5.0 PARISH COUNCIL PROCEDURES

5.1 Mr B Mullen had tabled a report at the January meeting written to the Chair stating concerns on the need for Parish Councillors to be aware of legal responsibilities. The Chair tabled a response to the councillors and reiterated the need to be aware of the Standing Orders and Code of Conduct for Nunthorpe Parish Council. The Clerk stated that this requirement was addressed annually at the AGM. The Chair informed that his first task when join-

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 7th February 2018

ing the Parish Council had been to look at and renew the Standing Orders. The Standing Orders were compiled from mandatory requirements of the Local Government 1972 act. These as such were the orders followed by Nunthorpe Parish Council.

The Chair stated his belief that all Councillors were aware of the legal aspects and reminded members that the Clerk added this item annually as an item at the AGM. He stated his support for councillors to attend training courses which the Clerk ensured were forwarded along with all other correspondence.

6.0 TRAFFIC INFRASTRUCTURE:

6.1 The Chair gave a brief review of work to date. The Clerk was still attempting to secure a date for a public meeting with the mayor, he had suggested meeting following the consultation period, the Clerk had advised of the intention to obtain answers prior to the consultation ending to inform residents on the need for any objection. The idea of Middlesbrough Council organising the meeting was voiced but not progressed. When a date was provided this would be circulated. The need for a reasonable period of notice was discussed to enable organisation. The objectives of a further meeting were questioned and advised to be to enable a satisfactory meeting for residents who felt that to date the previous meetings had been inadequate.

6.2 The Chair stated that the objection statement sent opposed the Dixons Bank proposal and supported the work to Stainton Way as per the consultant's report. Cllr Smiles questioned what options were available to solve the issues. All members discussed that traffic was an issue which had been in existence for decades and periodically came to the forefront. Disappointment at the end to the East Middlesbrough Bypass was discussed, together with concerns of the decision made to close Gypsy Lane.

6.3 It was agreed that a number of excellent emails had been sent throughout the community with people working together. Members discussed other routes that were available instead of the use of the A172. A resident held up his hand to speak, he was second in turn to speak, before being asked by the chairman, he shouted out, "can I ask a question". The chair said no, at that time requiring the resident to wait in turn before speaking. The resident stated he would leave if unable to speak and was informed that he if wished to leave he could but the Chair stated he would like the resident to stay, he commented that the resident had spoken numerous times and not through the Chair over previous meetings. The Clerk informed the process in other Parish Councils where visitors had an allocated time at the beginning of the meeting only to speak.

The resident left the meeting.

6.4 The Chair addressed residents and stated that a number of people had been involved with pressure groups over the past years and progress on the traffic infrastructure issue takes time but he hoped that there was evidence of progress.

6.5 It was questioned what was wanted from the meeting with the mayor. It was reiterated the need to have answers to questions as this may affect thoughts on the proposals. The need to record the number of attempts to arrange to meet with the mayor was stated, to show evidence that this had been progressed with little assistance.

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 7th February 2018

6.6 Cllr McClintock stated that he had been asked to attend the steering group meetings and felt there was slow progress with not being able to give an answer without coming back to the Parish Council prior to giving a view to the group. **Wary of expressing an opinion**

6.7 The Chair stated that he wanted Parish Councillors to read through his response to them regarding the note tabled by Mr Mullen at the last meeting. He tabled this and allowed time for this to be read through before reiterating items. He informed that whilst Mr Mullen had withdrawn the method used, the details within his note had not been withdrawn and required a response. The Chair stated he disagreed, and he acted with the maximum integrity and awareness of the Parish Council Standing Orders. He believed that the note was inaccurate throughout. He went through the details to show that his actions had been taken with integrity.

6.7.1 The Chair stated that he believed that the Parish Councillor who Mr Mullen was supporting had acted against the Parish Council standing orders, he informed that Mr Mullen had further emailed that he would resign as an advisor to the Parish Council. He asked Parish Councillors for their views on this, he advised he would leave that decision to them. He informed of discussions with Mr Mullen since the note and advised he would be happy with any decision. He added that the Standing Orders and Code of Conduct had been added to this meeting's agenda to ensure all were aware of the orders. The Chair read from the Standing Orders that any sub group could meet outside of the main meeting, but from that meeting a decision would need to be made at the public Parish Council meeting.

6.7.2 Cllr Smiles felt that there had been no malice intended and only the intention to protect Nunthorpe. The Chair agreed that there would have been the intention for progress, but reiterated the need for clarity which was also required when a telephone conversation was made, there needed to be clarity if a member was speaking on behalf of the Parish Council or with individual views. The Chair stated that he believed that all members would like to draw a line and make progress, he asked Parish Councillors if they supported that he acted with integrity and complied with the Nunthorpe Parish Council Standing Orders.

6.7.3 Cllr Harrison proposed a vote of confidence, seconded by Cllr McClintock and unanimously agreed by all Parish Councillors.

6.7.4 Members discussed that they had a high regard for the work produced by Mr Mullen and following the Chair being questioned if he was happy to work with Mr Mullen it was proposed by Cllr Robinson and seconded by Cllr Morrish that a letter be sent asking Mr Mullen to rethink his decision, all members were in favour of this. **ACTION: Clerk**

6.8 The Chair addressed Ward Cllr Rathmell regarding notes from the Steering Group meeting on 23rd January.

6.8.1 The Chair stated that he wanted to work with the Steering Group and the Community Council but as a statutory body the Parish Council could not be led by them. Cllr Rathmell informed that he had to leave the meeting due to a prior engagement, he stated that the mayor had made it clear that he would only meet at a meeting organised through the Community or Parish Council. Mrs Tomlinson informed that whilst she was involved with the Community Council it had not been an option to organise a meeting. She added further concerns that there was no Executive Committee appointees at the Community Council.

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 7th February 2018

6.8.2 Agreement was given from other councillors that the Parish Council could not be put in a position where the Parish Council invited the mayor and then stepped back. This would need to be a Parish Council led meeting.

Cllr Rathmell left the meeting.

6.8.3 Cllr McClintock stated that there had been considerable respect for the Parish Council at the Steering Group meeting, but had been uncomfortable regarding the Chairing of the meeting which was not formally discussed and agreed. He along with a resident stated that the minutes did not reflect the impression gained at the meeting. All Parish Councillors and residents present at the meeting were supportive of the Parish Council retaining overall control.

6.8.4 The Chair stated the need to clarify the position and residents commented that the strongest voice would be through the Parish Council, Cllr McClintock proposed that the Chair of the Parish Council should chair any meeting organised through the Parish Council and asked that the Chair be authorised to discuss any items of the minutes from the Steering Group which required clarification. The Chair informed he was happy to liaise with Ward Cllr Rathmell, the Community Council and the Steering Group and ensure joint working for the best for Nunthorpe. Cllr McClintock offered to be involved with any discussions which the Chair welcomed.

6.8.5 Cllr Thomason proposed that progress was made on items to be organised for the meeting such as posters and invitations, together with advance notification of a meeting to be held on the website and Facebook pages. An event could be created, this could be added through Nunthorpe Working Together who had a much larger following. It was agreed that regular meetings be held to progress items to enable the meeting to be held, questions were still being compiled by Cllr McClintock who requested any further items be sent to him. Any discussions from the meetings would be approved via email through the Clerk. These actions were approved by all members. **ACTION: Councillors**

All residents and Cllr Smiles left the meeting.

7.0 PROGRESS REPORT ON PROJECTS:

7.1 War Memorial

There had been no update on the War Memorial.

6.2 The Avenue play area/park

The Clerk awaited a response to an email to Middlesbrough Council regarding repairs required to the play equipment.

6.3 Mallowdale Trees

The Chair had spoken with Hill & Sons, who the Parish Council had placed an order with, this had subsequently been placed on hold after Middlesbrough Council wanted a further visit to site. The company had informed that planting would be organised as soon as the weather was acceptable.

Nunthorpe Parish Council
Minutes of Meeting Held Wednesday 7th February 2018

6.4 Noticeboard and two self watering planters – The Avenue

The Clerk informed of discussions with Middlesbrough Council and stated that Cllr Leyland was organising a site visit prior to the noticeboard order being placed.

ACTION: Cllr Leyland/Clerk

6.5 Website

Cllr Smiles advised she would add items to the website and Facebook pages.

6.6 Nunthorpe Park/South Middlesbrough Masterplan

There was no further information to date.

7.0 PARKING PROPOSALS CHANDLERS RIDGE

The Clerk informed of a response from Mr Farnham, Middlesbrough Council showing details of a notice which had been posted in the Evening Gazette with a closing date of 23rd February. He had acknowledged the Parish Council's wish for no yellow lines. The Clerk asked for any responses to be forwarded to her to circulate.

ACTION: Councillors

8.0 DEVELOPMENT WORKING PARTY:

Cllr Robinson provided information regarding the recent consultation at David Wilson Homes. This consultation was regarding 2-3 new phases on the northern boundary to Brass Castle Lane, but with no extra access route.

9.0 PLANNING:

9.1 Review of applications: Applications were brought to the attention of Nunthorpe Parish Councillors for discussion/decision.

Change of use from agricultural land to wedding venue (sui generis) Eastfield Farm
Stokesley Road Ref. No: 18/0048/COU | Received: Thu 25 Jan 2018 | Validated: Tue 30
Jan 2018 | Status: Awaiting decision

Erection of detached dwelling - Land Adjacent The Red House Cottage, Church Lane Ref.
No: 18/0025/FUL | Received: Mon 15 Jan 2018 | Validated: Mon 22 Jan 2018 | Status:
Awaiting decision

First floor extension to front - 71 Clevegate Ref. No: 18/0002/FUL | Received: Thu 04 Jan
2018 | Validated: Tue 16 Jan 2018 | Status: Awaiting decision

Non-material amendment to previously approved planning application 17/0337/FUL to alter
front bay window 118 The Avenue Nunthorpe Middlesbrough TS7 0AH

Councillors discussed the applications and agreed there were no comments to be made on applications, except for the application at The Red House Cottage which the Parish Council had agreed an objection regarding the trees being covered by a tree preservation order and the lack of an environment/ecology survey.

The Licensing Applications received the previous month were briefly discussed and the Clerk asked that if there were to be any objections these would need to be forwarded to her for circulation and approval.

ACTION: Councillors

**With no further business to discuss, the Chair closed the meeting at 9.20pm
and thanked Members for their attendance.**