

Nunthorpe Parish Council

Minutes of Meeting Held Wednesday 4th April 2018

PRESENT:

Ken Tomlinson (Chair), Charles Morrish, Stephen Thomason, John Harrison, Morgan McClintock, Frank Robinson, David Leyland, Mieka Smiles, Dave James

IN ATTENDANCE:

Angela Livingstone (NPC Clerk), Ward Cllr Rathmell, Mr Mullen - Advisor, 5 residents

1.0 APOLOGIES FOR ABSENCE:

Ward Cllr McGloin

2.0 CO-OPTION OF NEW MEMBERS:

Councillors discussed the co-option request received, the Clerk had completed all pre-co-option requirements and Mr Dave Tate fulfilled the requirements to become part of the Parish Council. The Parish Council invited Mr Tate to become a member. Mr Tate accepted and signed the declaration of acceptance of office. The Clerk had provided all documentation regarding becoming a Parish Councillor in advance of the meeting and requested that forms provided were completed as soon as possible and returned to her.

3.0 CLERKS REPORT ON CORRESPONDENCE:

3.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

8.3.18 ref 835 email from resident re tree preservation information Dixons Bank
8.3.18 Email L211 objection to Grey Tower planning application
8.3.18 email to B Mullen re War Memorial submission date
8.3.18 email thanks to mayor Budd for attending the public meeting
13.3.18 email press release to Evening Gazette re Dixons Bank Highways proposal
14.3.18 email re audit training from County Training Partnership
15.3.18 ref 836 Planning application from MC re 5 Runnymede
16.3.18 ref 837 weekly planning applications from MC
16.3.18 response email to resident regarding the use of flower tubs as an alternative to bollards
17.3.18 ref 838 email from B Mullen re Dixons Bank Highways proposal
18.3.18 ref 839 from J Rathmell re Dixons Bank Highways proposal
18.3.18 ref 841 email from resident re Dixons Bank Highways proposal
18.3.18 ref 842 email from resident FOI request re Dixons Bank Highways proposal
20.3.18 ref 843 email from D Tate re co-option timescale
20.3.18 email to Chandlers Ridge thanking the Headteacher for assistance for public meeting
21.3.18 email to D Tate re co-option
23.3.18 information from Mazars re annual governance and accountability return
23.3.18 ref 844 minutes from PFA meeting
23.3.18 ref 845 information from D Tate re skills for co-option
27.3.18 email to J Webb advising of co-option to the next meeting following her query to Cllr Morrish
27.3.18 ref 846 email South Tees Area Supplementary Planning document
27.3.18 ref 847 email from Hardwick in Partnership, Practitioners guide 2018 for annual audit
27.3.18 email to Greenbarnes requesting up to date quote
27.3.18 ref 848 email from B McDermott MC re mtg and cost for noticeboard erection and response
27.3.18 ref 849 L212 letter re complaint to cllrs for approval and forwarded to D Tate 28.3.18
27.3.18 ref 850 Coulby Newham police newsletter
27.3.18 ref 851 email from Pensions Regulator re pension increases
27.3.18 ref 852 weekly planning application from MC

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- 27.3.18 ref 853 email from Redcar & Cleveland Council re Local Plan
- 28.3.18 letter from Chuhan and Singh re minimum wage increases
- 28.3.18 email to Greenbarnes order for noticeboard
- 28.3.18 email from R Kay from Nunthorpe & Marton PFA re Family fun day not being booked, email forwarded to councillors, response to R Kay, email to Cllr Rathmell/ D Tate for comment, response that booked now with Chandlers Ridge
- 2.4.18 email to MC officers requesting update on Dixons Bank/Stainton Way highway proposal
- 2.4.18 email from resident ref 826 flower tubs requesting if these were provided from NPC, response sent
- 3.4.18 ref 855 MC planning application secondary substation Grey Towers Farm
- 3.4.18 ref 856 email from B Thompson re Nunthorpe Knitters Grant request
- 3.4.18 ref 857 email from Mr Mullen Advisor re Co-option
- 4.4.18 ref 858 email from Cllr Rathmell re co-option
- 4.4.18 ref 859 MC planning application 119A Guisborough Road
- 4.4.18 ref 860 MC planning application 5 High Gill Road
- 4.4.18 ref 861 email update from MC Richard Horniman re Dixons Bank
- 4.4.18 ref 862 Police Newsletter, email to police re Nunthorpe missing from report, new report provided
- 4.4.18 ref 863 Ward Cllr McGloin report

3.1 Cllr Leyland asked the Clerk to request that the report from Ward Cllr. McGloin be provided a few days in advance of the meeting to allow any necessary actions to be completed. He added that it would be worthwhile receiving a report from both Ward Councillors. The Chair added his support.

3.2 Redcar & Cleveland Council had provided details of the publication of their Local Plan, Mr Mullen stated that this plan had been refused by the local inspector who had believed that the council could not substantiate the number of homes to be built of 2800. Mr Mullen informed that there had been criticisms of a number of matters including the lack of cooperation and specifically the loss of the East Middlesbrough bypass. Details stated that the council had worked with Middlesbrough Council. Members discussed that this information was contrary to information received previously, the importance of the councils working together was discussed. Cllr McClintock proposed that the question on cooperation was answered. It was agreed that Cllr McClintock and Mr Mullen would work together on this matter and send anything for approval to Parish Councillors.

ACTION: Cllr McClintock/Mr Mullen

3.3 Cllr Leyland enquired if the Clerk had requested financial information from the Nunthorpe in Bloom group. The Clerk confirmed this had been requested but advised that no response had been received.

4.0 APPROVAL AND MATTERS ARISING – MARCH MEETING:

4.1 Cllr. Tomlinson proposed that the Minutes of the council meeting held on 7th March 2018 were a true and correct record seconded by Cllr. Robinson Members voted and agreed. The Chair signed the minutes. Clerk to add to the Parish Council website.

ACTION: Clerk

4.0 FINANCIAL REPORT:

The Clerk presented the monthly financial report, which all members agreed as correct.

5.1 Expenditure since last meeting:

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<u>Cheques paid</u>		<u>cheque no.</u>
Room Hire March	13.00	001150
Parish Clerk March Wages	301.55	001151
Parish Clerk expenses telephone calls/mileage inc broadband costs and website updates covered through a transparency funding bid,	576.53	001151

5.2 Councillors confirmed they accepted the financial statement and felt that the accounts were very healthy. The Chair stated that concerns had been raised by a Parish Councillor regarding the pensions requirements. All attendees of the meeting were asked to leave the meeting whilst Parish Councillors discussed the matter. The outcome of the discussions was that the Chair, Cllr Harrison and the Clerk would speak regarding pensions rights and report back to the next meeting. **ACTION: Chair/Cllr Harrison/Clerk**

5.3 Grant request from Nunthorpe Knitters, Mrs Thompson gave an overview of the work ongoing with the knitters, she informed of several groups, these ranged from children to a 95-year-old. She added that the group had been invited to Cleveland Show and Middlesbrough Mela, the knitters would be knitting at these events and inviting others to take part. The Chair stated how impressive the poppy display had been the previous year and would support a grant. Mrs Thompson informed that she was in the process of having the group constituted. Parish Councillors requested that further information be provided on what the funds would be spent on showing any split on materials, publicity etc and an official grant form be completed. Parish Councillors agreed their support and queried if the grant should be increased. This was to be agreed at the next meeting. **ACTION: Clerk**
Mrs Thompson left the meeting.

6.0 TRAFFIC INFRASTRUCTURE:

6.1 The Chair stated his thanks to residents and Parish Councillors for their work on this matter. He informed that the Clerk had requested an update and had received an email from Richard Horniman from Middlesbrough Council, he stated that the consultation had now closed, and there were quite a few responses which they were going through and would be reporting on them as soon as possible. He added that the original plan had been for the report to go to the Council's Executive in May, to either confirm the proposed course of action, or otherwise. At this stage it was too early to say whether there was likely to be any change to that plan. Numbers of objections would be confirmed in due course.

6.2 The Chair had been in contact with Ben Houchen and Simon Clarke's office to ask again for their involvement. Simon Clarke's office had informed that Simon had spoken to Mayor Budd, stating in the strongest terms, to put this matter on hold until the Arup report was produced. A resident informed that a letter had been received from Rob Farnham, stating that a decision would be made later in the year. It was confirmed that this letter had been received by all persons who lodged a complaint. A response had also been received regarding a residents FOI request, this was interesting reading and would be passed to the Parish Council. A resident had also raised a complaint with the ombudsmen, this could not be progressed until the end of the consultation.

6.3 Members discussed concerns that the local councils did not work together. It was agreed that any residents wishing to be involved with the correspondence received regard-

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ing the Redcar and Cleveland Local Plan make contact. Mr Mullen advised that anyone outside Redcar and Cleveland Council could still request the information as an interested third party, they were entitled to be sent information. Cllr McClintock suggested that the resident work with Mr Mullen and advise if his involvement was needed.

6.4 Cllr Leyland commented that he would like a statement from Middlesbrough Council informing of joint working, when it had taken place and on what subject matter. Mr Mullen was asked if he would produce a document on how consultation should take place, Mr Mullen informed that the next step from the council would probably be a piece in the Evening Gazette as they were not obliged to respond directly to individuals. It was felt that the Parish Council should request some format of the conclusion of the consultation. It was asked that those looking at the Local Plan matter consider this. Cllr Rathmell stated he was trying to delay the process by sending a request to audit.

7.0 PROGRESS REPORT ON PROJECTS:

7.1 War Memorial

Mr Mullen informed that the pre-application for £5-10k funding for work on the War Memorial had been submitted. Confirmation had been received that it was being put forward with a timescale of approximately 10 weeks before further information, he then needed to find a contractor. The grant was for 75% of the cost, there would be the requirement to find the other 25% from the local area. With regard to the fence Middlesbrough Council had informed they could not remove this. Members discussed the use of hard/soft landscape around the memorial and planting in front of the fence. Mr Mullen was thanked for his work. Cllr Tate stated concerns that a large fence had been erected on Church Lane which Mr Mullen offered to investigate and report on.

7.2 The Avenue play area/park

Members discussed issues with the unsatisfactory work, although it was acknowledged that the fence erected was fit for purpose. Only 3 of 8 items of equipment were in working order. Ward Cllr Rathmell stated that he continued progressing this with Middlesbrough Council. He urged the Parish Council to submit questions to the full council, this was then recorded and logged, ensuring greater commitment from Middlesbrough Council. He advised that he would inform the Clerk of the details and stated this was worthwhile for key issues, he stated this should be completed as individuals.

7.3 Mallowdale Trees

Trees had been planted by Hill and Sons, who would be responsible for looking after the trees for the first year. Members agreed that they would like to enhance the urban environment of Nunthorpe and would look at this at a later meeting if there was to be any additional planting. It was acknowledged that not all residents were in favour.

7.4 Noticeboard – The Avenue

The Clerk confirmed that the noticeboard had been ordered and would be delivered to Middlesbrough Council to erect.

7.5 Website/Facebook

Cllr Smiles asked councillors to forward anything that they wished to be included to her.

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7.6 Nunthorpe Park/South Middlesbrough masterplan

Paul Clarke of Middlesbrough Council had stated that he didn't anticipate commencement until after the improvements at the Longlands and was looking at 2020.

7.7 Family fun day

7.7.1 The Chair stated concerns that the Parish Council had been informed at the previous meeting that Nunthorpe and Marton PFA (NMPFA) had been booked on Sunday 13th May 2018. An email had then been received from NMPFA stating that they had read information on the Parish Council noticeboard and advised that no booking had been made. The Chair had checked if there had been a booking with Chandlers Ridge Academy and was informed there was no booking. Following this an email had been received from Ward Cllr Rathmell informing that Chandlers Ridge Academy had been booked.

7.7.2 The Chair asked Cllr Tate and Ward Cllr Rathmell for an update. Ward Cllr Rathmell stated that he had been communicating with Headteacher, Mrs Lidgard who had agreed the arrangement. He advised that there were emails with the NMPFA and Chandlers Ridge which he would forward. He added that the change had been made due to concerns regarding indoor space if the weather was poor. Parish Councillors agreed that there were concerns with information received and would await the emails from Ward Cllr Rathmell. The Chair stated that the Parish Council were very happy to support local events and were grateful for the work completed to deliver an annual firework event. He added that he would support an annual summer fayre event and was hoping this would be the commencement of this.

7.7.3 Cllr Tate informed of bookings made for the event. It was queried how bookings were made without a definite venue, Ward Cllr Rathmell informed that the bookings had been communicated with the intention of an event in Nunthorpe. He reiterated that the location was now finalised, this had been agreed after Cllr Tate had talked Ward Cllr Rathmell into changing the location. Cllr McClintock stated that he was reassured that Ward Cllr Rathmell was organising the event for the liability aspect and agreed the sense in having only one contact. A question was raised regarding risk assessments, which Ward Cllr Rathmell advised were completed.

7.7.4 The Chair asked that Ward Cllr Rathmell put information in writing to the Clerk advising of the process and confirming the booking. Councillors looked forward to further updates at the next meeting which would be 10 days before the event.

8.0 DEVELOPMENT WORKING PARTY:

Cllr Harrison stated that houses planned in Tanton were now taking shape, this would cause additional traffic issues. Cllr Robinson informed that work on the proposed new homes at the David Wilson Estate would not commence until the following year.

9.0 PLANNING:

9.1 Review of applications: Applications were brought to the attention of Nunthorpe Parish Councillors for discussion/decision.

9.1.1 [Proposed detached domestic Garage](#) Site Adjacent To Nunthorpe Bowling Club
Nunthorpe Middlesbrough TS7 0BQ Ref. No: 18/0184/FUL | Received: Mon 26 Mar 2018 |

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Validated: Tue 27 Mar 2018 – It was confirmed that this application conformed with planning requirements.

9.1.2 [Crown reduction and thinning of lime tree at the front.](#) 2 Wyke Lane Middlesbrough TS7 0GG Ref. No: 18/0179/TCA | Received: Sun 25 Mar 2018 | Validated: Mon 26 Mar 2018 – no discussion

9.1.3 [Raising of the existing building roof height to include 3 roof lights on the front elevation and two dormer windows and two roof lights to rear, extension to the front and rear of the garage and provision of first floor extension above the garage to include three dormer windows and external staircase, single storey extension to rear and alterations to existing windows](#) 200A Guisborough Road Middlesbrough TS7 0JG Ref. No: 18/0160/FUL | Received: Fri 16 Mar 2018 | Validated: Mon 19 Mar 2018 – The Chair declared an interest. Cllr Leyland informed of a large extension which he felt conformed to planning regulations, a large wall formed part of the extension which was very visible from Cllr Tomlinson’s property. Mr Mullen had completed a report on behalf of the Community Council and it was agreed that Cllrs Leyland, Thomason and Robinson would look at the report. Cllr Tomlinson who was normally involved with planning would not be involved. Cllr Leyland proposed a dedicated planning committee be re-formed for responses to be formulated if applicable for this application. Mr Mullen stated that it was proposed that trees would be chopped down and this could be objected against as this provided a screen. The Clerk reminded councillors that the Parish Council had not received information regarding this application and she had only very recently picked this application up from the MC website. **Action: Councillors**

9.1.4 [Flat roof to pitched roof to side and front of property.](#) 5 Runnymede Middlesbrough TS7 0QL Ref. No: 18/0144/FUL | Received: Tue 13 Mar 2018 | Validated: Tue 13 Mar 2018 – This application was similar to others in area. There were no objections.

9.1.5 [Increase in roof height to single storey section to rear of property.](#) 12 Marton Moor Road Middlesbrough TS7 0BH Ref. No: 18/0130/FUL | Received: Fri 02 Mar 2018 | Validated: Wed 14 Mar 2018 – Councillors discussed that the drawing was difficult to understand and believed it was being raised to install a light. There were no objections.

9.2 The Clerk advised that three applications had been received within the last 24 hours, councillors tasked with looking at the application for 200A Guisborough Road were asked to consider these applications for the Substation at Grey Towers Farm, 119A Guisborough Road and 5 High Gill. **ACTION: Councillors**

9.3 The Clerk informed that Cllr Rathmell had given her documents from the resident at 71 Clevegate. He had advised that the planning application would not be coming to the Parish Council as Middlesbrough Council had refused the application. Mr Mullen informed that there was no right for appeal. The Chair questioned this and was informed this was only for developers not residents. Cllr Rathmell was advised that the resident should address any appeal to the inspector not the Parish Council. Cllr Rathmell commented that the resident was not given the option to amend and had been told this could not go to committee, if this was wanted the Parish Council and Community Council would need to support. Councillors were in agreement that they did not wish to make further comment.

With no further business to discuss, the Chair closed the meeting at 8.50 pm and thanked Members for their attendance.